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Master of Professional Accounting Program

Shanghai National Accounting Institute

March, 2017

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Part I. Program Description

I. About the Program

Introduction of the Program

Academic Education Programs sponsored by the Ministry of Commerce of the People's Republic of China is designed to foster high-end business officials and managerial personnel for the recipient countries, offering one-year and two-year master programs as well as three-year doctoral programs for the purpose of educating high-end and inter-disciplinary talent working in the applied fields of government, trade, foreign affairs, agriculture, technology, education, culture and health, building intellectual capacity and facilitating the economic and social development of the recipient countries. These programs provide assistance to governmental officials, research fellows, and senior managerial personnel on their master and doctor education in China, which are fully conducted in English. Admission requirements include a bachelor's degree, relevant working experiences, and decent physical conditions, essential for the highly compact curriculum needed for the degrees.

Starting from 2008, a number of 2,678 students from developing countries have attended these programs, until now, except for those who are in the middle of their studies, 1,088 of them have graduated and obtained master degrees. These graduates are now working in their specialties back in their home countries and undertaking an increasingly significant role in the economic development cooperation between China and their home countries. The Shanghai National Accounting Institute launched the two-year "Master of Professional Accounting Program" in 2015. Now 45 government officials from developing countries are pursuing their master's degree studies at SNAI.

As for the positive effects and good results brought by these programs in strengthening economic ties and friendship between China and the recipient countries, the Ministry of Commerce of People's Republic of China will continuously intensify its efforts in enlarging the enrollment scale and improving the quality of education. We believe that by participating in the programs and achieving the degrees, you will embrace a successful career and brighter future.

Prospective Students

Our prospective students are mid-to-senior level officials, business executives or researchers from the government, businesses, universities and other public sectors, who have demonstrated superior performance, both academically and in their work.

Program Objective

The Program is designed to train experienced professionals and mid-to-senior level government officials in the field of accounting, finance and management in developing countries.

Enrollment Plan

In 2017 we plan to enroll a maximum of 25 students in our two-year full-time Master of Professional Accounting Program.

Financial Aid

The Chinese Ministry of Commerce will provide "Chinese Government Scholarships" to admitted students from developing countries. These scholarships cover both tuition and living expenses. They also include a round-trip international airfare for all the students, and a maximum of a round-trip international airfares for home visits. In terms of living expenses, it is RMB36,000 per year per student of the master program. There is also a settlement allowance of RMB3,000 per person.

If a student expects to have his/her spouse, children, relatives or friends to visit him/her during the stay in Shanghai, the visitor will have to bear all the expenses by him/herself.

II. Introduction of the Institute

About SNAI

The Shanghai National Accounting Institute (SNAI) was officially established in September 2000 with the strong support of the Chinese government. SNAI, as a public service institution affiliated to the Ministry of Finance of China (MOF), is subject to the dual leadership of MOF and the Shanghai Municipal People's Government. In 2011, SNAI was approved by the Academic Degrees Committee of the State Council as the unit for conferring Master's degrees in Professional Accounting, Auditing and Tax. Looking forward, SNAI will continue to make unremitting efforts to build it into the world's leading accounting institute with international recognition, which constitutes the realization of four sub-goals as being a highland in bringing up top accounting talents in China, a think tank for national

accounting policymaking and corporate finance, a nationwide knowledge and information hub on accounting, and an international platform for communication and exchange in accounting.

About AFDI

The Asia-Pacific Finance and Development Institute (AFDI) which is co-located at SNAI, was initiated by the Chinese Central Government for region-wide capacity building under the APEC framework. Since the establishment in 2001, AFDI has conducted various capacity building trainings, seminars, forums and research on regional financial and development issues. Not only have these efforts facilitated knowledge and experience exchange, but also enhanced mutual understanding among the APEC member economies. In 2015, AFDI launched the Master of Professional Accounting Program, which has been approved as one of the “Master’s Program for Developing Countries” by the Ministry of Commerce. The Program aims to provide professional master degree education to the young and mid-aged finance officials in the region.

Campus and Facilities

SNAI campus covers an area of 34.67 hectares and a floor area of 87,000 square meters. Its geographical location also is favorable, being adjacent to Shanghai Hongqiao International Airport and National Exhibition and Convention Center. The park-like campus is equipped with first-class teaching and learning facilities, as well as single room accommodations with 24-hour air conditioning, hot water and wide-band network for the international students during their schooling.

III. Education Plan

Program Structure

The program, which consists of Compulsory Courses of 35 credits and Optional Courses of 9 credits, is divided into four modules: theory and practice of development (16 credits), accounting and corporate finance (8 credits), Chinese culture (11 credits) and development track courses (9 credits).

课程类型 Type	模块名称 Module	课程名称 Course	学分 Credit	
必修课 Compulsory Courses	发展理论与实践 Theory and Practice of Development	1.宏观经济学 Macro-economics	2	16
		2.国际金融合作 International Financial Cooperation	2	
		3.金融市场与金融工具 Financial Market and Financial Instrument	2	
		4.战略管理与领导力 Strategic Management and Leadership	2	
		5.绩效评价理论 Public Program Monitoring and Evaluation	2	
		6.发展经济学 Development Economics	2	
		7. 中国金融改革 Financial Reform of China	2	
		8.国际商务 International Business	2	
	财会专业基础 Accounting and Corporate Finance	9.高级财务会计 Advanced Financial Accounting	2	8
		10.国际会计准则与比较 International Accounting Standards and International Comparison	2	
		11.高级财务管理 Advanced Financial Management	2	
		12.高级管理会计 Advanced Management Accounting	2	
	中国文化认知 Chinese Culture	13.现代汉语 Chinese Language	8	11
		14.中国概况 China Overview	3	
选修课 Optional Courses	财经视野拓展 Development Track Courses	15.亚洲开发银行系列讲座 ADB Series on Development	2	9
		16.财经专题讲座 Thematic Lectures on Finance and Economics	2	
		17. 中国改革与发展现场教学 On-site Teaching of China's Reform and Development	4	
		18. 独立研究与论文写作指导 Guidance on Independence Study and Thesis Writing	1	

Instructors:

序号 Number	教师姓名 Instructors	授课名称 Courses
1.	倪建明 NI Jianming	宏观经济学 Macro-economics
2.	Robert Whitol (亚洲管理学院 Asian Institute of Management)	国际金融合作 International Financial Cooperation
3.	周贇 ZHOU Yun	金融市场与金融工具 Financial Market and Financial Instrument
4.	李扣庆 LI Kouqing	战略管理与领导力 Strategic Management and Leadership
5.	Linda Morra Imas (世界银行 World Bank) /赵敏 ZHAO Min	绩效评价理论 Public Program Monitoring and Management
6.	徐明棋 XU Mingqi	中国金融改革 Financial Reform of China
7.	曹声容 CAO Shengrong	国际商务 International Business
8.	Nelson Lam/ LIU Qinghua (特许公认会计师公会 The Association of Chartered Certified Accountants, ACCA)	高级财务会计 Advanced Financial Accounting
9.	叶建芳 YE Jianfang	国际会计准则与比较 International Accounting Standards and International Comparison
10.	黄长胤 HUANG Changyin	高级财务管理 Advanced Financial Management
11.	Noel Tagoe/周波 ZHOU Bo (特许管理会计师公会 The Chartered Institute of Management Accountants, CIMA)	高级管理会计 Advanced Management Accounting
12.	亚洲开发银行专家 Asian Development Bank	亚洲开发银行系列讲座 Asian Development Bank' s Lectures
13.	上海国家会计学院老师 Shanghai National Accounting Institute	财经专题讲座 Thematic Lectures on Finance and Economics
14.	郑功 ZHENG Gong /许柯楠 XU Kenan	中国改革与发展现场教学 On-site Teaching of China' s Economic Development
15.	金志军 JIN Zhijun	现代汉语 Chinese Language
16.	赵红军 ZHAO Hongjun	中国概况 China Overview
17.	王蕾 WANG Lei	独立研究与论文写作指导 Guidance on Independent Study and Thesis Writing

Note: The above Program courses and instructors may subject to some minor changes.

Program Mode

The language of instruction is English. Classes will incorporate a mix of lectures, seminars, field visits and so on. The international students are also entitled to select some SNAI MPAcc courses taught in Chinese according to their proficiency of the Chinese language.

Program Semesters

The program lasts for two years and is divided into four semesters. While the first three semesters focus on course learning, including a one-week long field visit in each semester, the last one focus on thesis writing. The program schedule is as follows:

The First Academic Year	The 1 st semester	Sept. 2017 - Jan. 2018	Registration in Sept.
	Winter vacation	Jan. - Feb. 2018	Winter vacation
	The 2 nd semester	Mar. -Jun. 2018	
The Second Academic Year	Summer vacation	Jul. - Aug. 2018	Summer vacation
	The 3 rd semester	Sept. 2018 - Jan. 2019	
	Winter vacation	Jan. - Feb. 2019	Winter vacation
	The 4 th semester	Mar. - Aug. 2019	Graduation in July

Degree Thesis

1) General Requirements of Degree Thesis

Students are expected to bring specific research topics concerning accounting or financial management to the program, as a part of thesis research preparation. They will write a thesis on a special topic independently under the guidance of their supervisors using the theory and practice of accounting and related disciplines. In some special cases, it could also be research report, or case analysis report with high standards. The thesis should be written in English with no less than 15,000 words.

2) Degree Thesis Defense

Degree thesis defense takes place in SNAI. A committee for Degree Thesis Defense shall comprise three to five experts with equivalent qualifications in the subject or relevant subjects, including one or two members who are from practitioner organizations and have senior professional and technical titles.

Degree Requirements

Students are required to successfully complete required credits of course work, a master thesis and thesis defense within the required time period. After meeting the above requirements and receiving the approval of SNAI Academic Degree Evaluation Committee, the Master Degree of Professional Accounting will be awarded.

Part II. Application

I. Requirement

All applicants must meet the following entrance requirements:

1. Applicants must be non-Chinese citizens with a valid passport, abide by the laws and decrees of the People's Republic of China as well as the rules and regulations of Shanghai National Accounting Institute, and respect the Chinese manners and customs;
2. Applicants must have attained a Bachelor's degree or above;
3. Applicants who are not native English speakers or whose undergraduate education was not in English are required to submit test results of English proficiency;
4. All applicants shall be in good physical conditions and carry no infectious diseases which may have a serious impact on public health or fall into any of the health situations prohibited by China's Entry-Exit Inspection and Quarantine Laws and Regulations;
5. Only applicants recognized by the Economic and Commercial Counsellor's Office of Chinese Embassy in the country that accords with the candidate's nationality will be considered.

II. Procedure

Application to SNAI

1. Fill the "Application Form of Master Program in Professional Accounting in Shanghai National Accounting Institute", then print, sign and attach 2-inch photo on it;
2. Please email to masterprogram@afdi.org.cn for the Application Form;
3. Submit the application materials to the Economic and Commercial Counsellor's Office of the Chinese Embassy in your own country.

Application to Chinese Government Scholarship

Please visit the online application system of Chinese Scholarship Council at <http://laihua.csc.edu.cn>, and register for an account. Click "Application online" to start the application; fill in all the required information, and an application form will come into being. Print out the form, put on a hand-written name and date, and then post a photo on it. To complete the form successfully, please note the following information:

Academic Education Programs Sponsored by Ministry of Commerce PRC

1. The Program Category is Type B. The agency No. of Shanghai National Accounting Institute is 80402;
2. For the master program, Discipline is “Management”, Major is “Accounting”.
3. The CSC Code generated in the form shall be used when filling the Visa application form 201.

Materials

Documents		Requirements	Original copy	Photocopy
1	Application Form	Fill in the “Application Form of Master of Professional Accounting Program of Shanghai National Accounting Institute” with the complete information, then print out and sign your name and date.	1	1
2	Graduation certificate & degree diploma	1. Graduation certificate and degree diploma must be original documents or notarized copies either in Chinese or in English; 2. Applicants expecting to graduate should provide an official letter of certification stating expected graduation date.	1	1
3	Official academic transcripts	1. The transcripts must be original documents or notarized copies either in Chinese or in English. 2. The transcripts should include a full list of courses taken and standard achieved.	1	1
4	Personal statement	1500 words in English. Please make a detailed statement from the perspectives of your academic background, work/research experience and achievements, research proposal, future career plans and intensions, etc.	1	1
5	CV	In English.	1	1
6	Recommendation letters	1. Two recommendation letters, one from a government official at the Deputy Director-General level or above, the other from a professor or an associate professor in field of economics (or management). 2. The recommendation letter must be original documents either in Chinese or English.	2	2
7	Copies of English language proficiency test results	If the applicants are not native English speakers or whose instruction media of tertiary education is not English, then a proof of English proficiency must be demonstrated. (TOEFL, IELTS or GRE score are desirable but not compulsory.)	1	1
8	Photocopy of valid passport	The passport type must be ordinary. Important: All successful candidates should enter in China and register with SNAI with the same identity they used for applying for the master program at SNAI.	0	2
9	Recent passport size photos	One photo should be stuck on the application form.	2	0

Submission

1. Submit all the application materials listed in the above table in both hard copy and scanned copy to the Economic and Commercial Counsellor's Office of the Chinese Embassy. Hard copy must include both the original copy and the photocopy, as indicated in the table. For emails and addresses of the Economic and Commercial Counsellor's Offices, please visit <http://www.china-aibo.cn>.
2. Submit a written request to the Economic and Commercial Counsellor's Office of Chinese Embassy for an official recommendation letter and clearly state:
 - a) Whether the applicant is willing to be considered for a similar program at other universities if the program at SNAI is already full;
 - b) Other special requests if any.

Reminders:

1. All the documents to be submitted should be in Chinese or English. Otherwise, a notarized copy in Chinese or English is required;
2. The original documents of degrees, diploma transcripts and language certificates must be presented for on-site verification at the Economic and Commercial Counsellor's Office of the Chinese Embassy; Applicants should send the scanned copies of all documents to the contact person of the program after the verification;
3. Applicants will get back all the hard-copy materials, both original copies and photocopies from the Economic and Commercial Counsellor's Office. If admitted, they must take the documents to China and submit them to the International Student Office of SNAI during registration in early September.

III. Deadlines

1. The application deadline for the master program is June 30, 2017;
2. The admission letter will be issued in late July. Registration will take place in September 2017.

Part III. Contact

Contact person: Ms. Ting SHU; Ms. Kenan XU

E-mail: masterprogram@afdi.org.cn

Telephone: (86-21) 69768043 or (86-21) 69768237

Fax: (86-21) 69768233

Website: www.snai.edu; www.afdi.org.cn

Address: 200 Panlong Road, Qingpu District Shanghai, 201702, P.R. China

Note:

1. All the application materials will not be returned whether the applicant is accepted or not.
2. No explanation will be made by the Chinese Government regarding admission results.
3. If a student expects to have his/her spouse, children, relatives or friends to visit him/her during the stay in Shanghai, the visitor will have to bear all the expenses by him/herself.
4. Admission letters will be sent by the end of July, 2017. They will include other necessary documents for visa processing.

