

**AFRICAN UNION**

الاتحاد الأفريقي



**UNION AFRICAINE**

**UNIÃO AFRICANA**

---

Addis Ababa, ETHIOPIA

P. O. Box 3243

Telephone: 517 700

Fax: 5130 36

website: [www. www. \[www.au.int\]\(http://www.wwww.aau.int\)](http://www.wwww.aau.int)

---

### **Terms of Reference for Translators/Revisers**

Following are the Terms of Reference of Revisers:

- Check and revise all translated texts based on the source language to ensure the use of accurate terminology, style and construction for quality delivery;
- Translate documents;
- Consult the AUC Terminology Database and interact with colleagues;
- Provide detailed guidelines to translators to ensure conformity of AU documents with the acceptable international standards and norms and provide translators with necessary feedback;
- Consult all relevant sources, technical experts and authors of texts;
- Use modern translation CAT tools;
- Counsel translators when necessary;
- Translate documents whenever requested to do so;
- Computer literacy including the use of office applications;

- Excellent command of source and target AU languages;
- Knowledge in advance technology related with computer aided translation tools, terminology and workflow system management;
- Ability to cope with pressure and work in a multicultural environment;
- Team spirit, high sense of discipline and professionalism;
- Carry out any other duties that may be assigned.