

AFRICAN UNION

الاتحاد الأفريقي

Economic, Social and Cultural Council
ECOSOCC

للمجلس الاقتصادي والاجتماعي والثقافي
للالاتحاد الأفريقي



UNION AFRICAINE

UNIÃO AFRICANA

Conseil Economique, Social et Culturel
ECOSOCC

Conselho Económico, Social E
Cultural Da União Africana

APPLICATION FORM FOR ELECTION INTO THE ECOSOCC THIRD GENERAL ASSEMBLY

SELECT THE CATEGORY UNDER WHICH YOU ARE APPLYING

- ☐ NATIONAL LEVEL-
- ☐ REGIONAL LEVEL-
- ☐ CONTINENTAL LEVEL-

NB:

National Level: (Organization registered in a Member State of the Union / operating within the territory of the said country)

Regional Level: (Registered organizations that engage or are operative in at least three member states of the union / within a specific region: North, East, West, Central or South)

Continental Level: (Registered organizations that engage or are operative at the continental level, in more than two Regions)

COMPONENTS OF A COMPLETE APPLICATION

Only duly completed applications will be taken into consideration. Please do not leave any question unanswered, rather write “not applicable” if it is the case. Please be as brief as possible.

A. Copy or certificate of registration showing a minimum of three (3) years proof of registration prior to the date of submission of the application, including proof of operations for those years.

B. Copy of annual audit statements by an independent auditing company for the preceding three years. The audit reports should be signed and stamped by the independent auditing company.

C. Information on funding sources in the preceding three years. (Financial Statements)

D. For regional and continental organisations, show proof of activities that engage or are operative in at least three (3) Member States of the Union.¹ In this regard, the following factors, but not limited to, will be taken into account when verifying and appraising the application:

- a) The Constitution of the organisation.
- b) The audit reports and financial statements which will indicate the financial means of the Organisation and the activities carried out in other countries and the frequency of those activities.
- c) The Offices or branches in other countries.
- d) The diversity of the composition of the Executive/Governing Board.

E. Copy of Constitution/Charter or Statutes of your organisation.

F. Names and nationalities of current members of your executive body.

G. Name, history and background of designated representative of the organisation to the ECOSOCC General Assembly.

H. Completed and signed application form. The application form should be signed by the head of the organisation or by authorized member of the executive board.

¹ See Article 6 (8) of the ECOSOCC Statutes

PART I**Application Form**

1. Name and, if any, acronyms of organisation.
2. Contact Information.
 - a) Postal address.
 - b) Contact phone and fax number.
 - c) Name of the Head of the organisation.
 - d) E-mail address.
 - e) Website, if any.
 - f) Headquarters address, contact phone and fax number. Indicate if the headquarters of your organisation is based outside Africa.
3. Date and country of registration of the organisation
4. Nature and title of authorities with which your organisation is registered.
5. Name, history and background of designated representative of the organisation to the ECOSOCC General Assembly

Please indicate if the Organisation was member of the ECOSOCC in the past, and for which period, if yes.

Please indicate if the designated representative of the organisation was representing this organisation or another CSO as member of the ECOSOCC in the past, and for which period, if yes.

6. Contact details of designated and alternate representative of the organisation²

Designated representative

- a) Contact Phone:
- b) E-mail address:

Alternate representative

- a) Contact Phone:
- b) E-mail address:

7. Please specify if the designated or alternative representative have represented any organisation to the ECOSOCC General Assembly and if so, indicate the period.

PART II

Application Form

8. Briefly indicate mission and objectives of your organisation.
9. Do you consider your organisation to be national, regional or continental and explain why?
10. How would you categorize your organisation³: Social group, professional group, non-governmental organisation (NGOs), community-based organisations (CBOs), voluntary organisation or cultural organisation?
11. List the names and nationalities of current members of your executive body and indicate whether there is 50% African ownership or management.
12. Are other organisations affiliated with your organisation? If yes, please provide a list of these organisations
13. Is your organization an affiliate or subsidiary of an organisation outside the continent? If so, state which?
14. Does the organisation charge membership fees? If so, please indicate precise amount. Indicate also the number of members paying the annual membership fees to the organization.

² Organizations are encouraged to designate women and youth

³ See article 3 of ECOSOCC Statutes

PART III**Source of funding and Expenditure**

Please summarize the source of funding and expenditure from the last calendar or fiscal year of your organisation using the following table:

Source of funding	Local currency	In US dollars
Membership/Subscription fees - - -		
Other Contributions from Members (Please specify below) - -		
Funding from Governments (Please specify below) - - -		
Funding from International Organisations (Please specify below) - - -		
Funding from Private Sector (Please specify below) - -		
Funding from other NGOs (Please specify below) - -		
Income generated through contracts (Please specify below) - -		
Other sources (e.g philanthropic contributions, sales of publications) - - -		
Total		

Expenditure	Expenditure in local currency	Expenditure in US dollars
Projects - - - -		
Other expenditure - - - -		
Total expenditure		

PART IV**DECLARATION**

I hereby declare that all statements made above are correct to the best of my knowledge.⁴

Signature:

Name and title:

Date:

Note:

Application duly completed and signed should be submitted to:

**ECOSOCC Secretariat
C/o African Citizens Directorate (CIDO)
African Union Commission,
P.O Box 3243 Addis Ababa – Ethiopia**

Email: elections.ecosocc@africa-union.org

⁴ False information will lead to an automatic disqualification of the organization.