

AFRICAN UNION



UNION AFRICAINE

الاتحاد الأفريقي

UNIÃO AFRICANA

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Addis Ababa, ETHIOPIA P. O. Box 3243 Telephone 0115517 700  
[www.africa-union.org](http://www.africa-union.org)

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### **Terms of Reference for Interpreter**

The interpreter shall:

#### **Education Qualifications and Experience**

- Hold a Bachelor's degree in Translation, Interpretation, or Applied Linguistics from a recognized educational institution, with a minimum relevant working experience of ten (10) years as a conference interpreter; **OR** hold a Master's degree in Interpretation from a recognized educational institution, with a minimum relevant working experience of seven (7) years as a conference interpreter.

#### **Interpreting Competence and Skills**

- Demonstrate excellent interpretation skills and ensure high-quality, accuracy, completeness and fidelity of the rendition;
- Be able to assess, comprehend the original message and render it in the target language without omissions, additions or distortions;
- Provide consecutive interpretation, when required;
- Be computer literate and conversant with Remote simultaneous interpretation (RSI).

#### **Linguistic Competence and Skills**

- Have a perfect command of both source and target languages; a mastery of other languages of the Union shall be an added advantage;
- Use required language registers depending on the topic or subject matter (legal, medical, scientific, diplomatic etc.).

### **Research and Technical Skills**

- Be able to efficiently acquire additional linguistic and specialized knowledge necessary to interpret in specialized subject matters during highly technical meetings;
- Be conversant with research tools and be able to efficiently use the information sources available.

### **Interpersonal Skills**

- Be respectful and tactful and able to relate well to people;
- Have good judgment;
- Be able to work in a multicultural environment and understand cultural differences.

### **Adherence to Standards of Practice and Ethical Principles**

1. Confidentiality
2. Impartiality
3. Accountability
4. Professionalism
5. Adherence to established rules, standards and procedures