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## **CALL FOR EXPRESSION OF INTEREST TO DESIGN AND DELIVER TRAINING ON DEFENSIVE DRIVING**

In the context of its new Learning and Development Journey, the African Union Commission is looking for a service provider to design and deliver training on Defensive Driving and Security Fundamentals to its staff.

### **1. Background**

#### **What is the African Union Learning and Development Journey?**

The Learning and Development Journey was initiated and started to be implemented in 2015 as a major step in our journey toward the reform of the African Union and the implementation of the Agenda 2063. It is aimed at leading the way forward with a learning and development strategy which will provide the strong foundation necessary to guarantee the future success of the African Union (AU).

**The African Union Commission (AUC)**, is the secretariat of the AU, which is the key organ playing a central role in the day-to-day management of the Union. Amongst other mandates, the AUC represents the African Union and defends its interest, elaborates draft common positions of the AU, prepares strategic plans and studies for the consideration of the Executive Council, elaborates, promotes, coordinates and harmonizes the programs and policies of the AU with those of the Regional Economic Commissions (RECs) and ensures the mainstreaming of gender in all programs and activities of the AU.

**The AUC** operates in a dynamic environment that is characterized by uncertainty and swift socio-political and technological changes. This is coupled with the continued expectation that the AUC upholds its integral values of accountability and transparency. The way to address this increasingly complex and changing needs is to adapt our strategies and processes and develop them in such a way that the AUC and other AU organs are able to face new challenges with vision and preparedness. It is therefore, imperative for the AU to adopt a **Learning and Development Strategy** that reflects the unique mandate of the AU organs and one that appropriately prepares the workforce with the skills, capabilities, and competencies needed to ensure a sustainable future.

It is against the above background that it becomes imperative to capacitate the drivers of the African Union Commission with driving skills especially in times of security threats.

### **2. Objective of the service**

The objective of the training is to equip AUC Drivers and interested Staff Members of the Commission with driving techniques, knowledge, skill and attitude, for safe, confident and comfortable steering.

### **3. Scope of the service**

The service provider (consultant or firm) shall include all the services necessary to achieve the stated objective of this training program, and in so doing, shall expeditiously execute the following:

- a. Design and develop appropriate training programs and modules;
- b. Deliver training to the Drivers and other interested Staff of the AU Commission;
- c. Provide necessary training materials;

- d. Evaluate and submit both pre-training and post-training reports dully signed and stamped latest two weeks after the completion of the training program; and
- e. Issue Certificates to the participants.

#### **4. Participants**

This training is intended for sixty (60) Drivers and One Hundred and forty (140) interested Staff Members of the African Union Commission. Priority will be given to AU drivers.

#### **5. Expectations from the African Union Commission**

The African Union Commission will:

- a. Provide the venue for the training, accommodation, and food;
- b. Provide flip chart and projector;
- c. Provide administrative support, including assistance in making appointments, organising and distributing documents, and other provisions necessary to facilitate the training.
- d. Assist the training institution in ensuring full attendance of participants in the training.

#### **6. Qualification and Experience of the Service Provider**

##### **Education**

At least an advanced university degree (Master's degree or equivalent) in Social Sciences, Law Enforcement, Criminal Justice or Criminology.

Adult learning qualification is desirable and a Certification from a Police/Military War College/ Senior Staff Course is an advantage.

##### **Experience**

The consulting firm must provide proven experts in the area of Driving Technics.

##### **Lead consultant:**

At least 15 years in handling similar projects in international private or public sector. The lead expert must be a specialized Traffic Office and must carry a certificate or a degree in Driving Technics and must have proven track record of experience in delivering similar trainings.

##### **Team members**

The consulting firm must provide a maximum of two consultants as team members. Team members must be police officers dealing with traffic issues. They must have a minimum of 7 years' experience in their area of expertise.

#### **7. Deliverables**

The service provider is expected to provide on-site training on Defensive Driving and Security Fundamentals. At the end of the training program, the participants should be equipped with the skills as stated in the terms of reference and outlined in the training proposal.

The following deliverables are required under this assignment:

- a. Develop training programs and modules.
- b. Conduct and submit pre training assessment report.
- c. Deliver on-site training session.
- d. Provide training materials and related documents.
- e. Conduct and submit post training assessment report.
- f. Issue certificate of participation.

#### **8. Desired Outcome**

By the end of this training, it is expected that AUC Drivers including interested staff members of AUC should possess better understanding in road safety and hands-on driving techniques. The one day course should introduce participants to vehicle dynamics, maneuverability, coordinating motorcade operations, and protecting against attacks. The course should also introduce AUC participants to basic security procedures and tactics.

#### **9. Training Delivery Details**

Training Topic	Number of	Duration of Training	Language of Delivery	Training
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Training topic	Participants	Duration of training		Venue
Defensive Driving	200	Eight sessions for one (1) day each	English	To be determined