Call for Proposals

To Establish and Strengthen Public Health Laboratory Systems and Networks in Central Africa

Deadline for submission of proposals:
28/02/2018: 1700 Hours Addis Ababa Time (+3 GMT)
GUIDELINES FOR APPLICATION PROPOSALS TO ESTABLISH AND STRENGTHEN PUBLIC HEALTH LABORATORY SYSTEMS AND NETWORKS IN CENTRAL AFRICA

The Commission of the African Union is seeking proposals to support the establishment and strengthening of laboratory systems and networks in Central Africa. The full Guidelines for Applicants are stipulated below in this dossier, which is available on the following internet site and link: http://www.africa-union.org

1. INTRODUCTION

Africa Centres for Disease Control and Prevention

The Africa Centres for Disease Control and Prevention (Africa CDC), officially launched in Addis Ababa, Ethiopia, on January 31, 2017, is Africa’s continent-wide public health agency. It envisions a safer, healthier, integrated and stronger Africa, whereby Member States are capable of effectively responding to outbreaks of infectious diseases and other public health threats. The agency’s mission is to strengthen Africa’s public health institutions’ capabilities to detect and respond quickly and effectively to disease outbreaks and other health burdens through an integrated network of continent-wide preparedness and response, surveillance, laboratory, and research programs.

In order to achieve its mission, the Africa CDC will work in all geographic regions of Africa and has developed a 5 years strategic plan in the following priority areas:
1. Surveillance and disease intelligence;
2. Preparedness and response;
3. Laboratory systems and networks;
4. Public health information and technology systems; and
5. Public health Institutes and research.

Enabler of the Africa CDC’s mission includes Leadership, Management, Financial sustainability, Workforce, Partnership and Innovation.

The African Union’s Africa Agenda 2063: The Africa We Want is its strategy for the development of the continent, details several key public health concerns that justified the establishment of Africa CDC:
1) Increased potential for new or re-emerging pathogens to turn into pandemics as a result of increasing, rapid population growth (estimated population 280 million in 1960 and 12 billion in 2016) and movement across Africa;
2) Existing endemic and emerging infectious diseases, including antimicrobial resistance;
3) Increasing incidence of non-communicable diseases and injuries;
4) High maternal mortality rates, and
5) Threats posed by environmental toxins.

In addition to these concerns, African countries have insufficient public health assets including surveillance systems, laboratory networks, competent workforce and research expertise, that hinder timely, evidence-based decision-making.

To address these concerns, Africa CDC seeks proposals from organisations in the Economic Community of Central African States (ECCAS)(ECCAS countries include Angola, Burundi, Cameroon, Central Africa Republic, Congo, Gabon, Equatorial Guinea, Democratic Republic of Congo, Sao Tome & Principe and Chad). ECCAS is an Economic Community of the African Union for promotion of regional economic co-operation in Central Africa. The type of organisations eligible to apply for the CFP include African universities, institutions, foundations, and Non-Governmental Organisations (NGOs) in the ECCAS possessing the
capacity to implement the main goal and objectives described in this Call for Proposals (CFP). About $1,500,000 is available for award to eligible institutions. The Contracting Authority anticipates the potential for multiple awards of varying amounts. The Africa CDC reserves the right not to award all available funds.

The aim and intent of this CFP is to establish a Regional Integrated Surveillance and Laboratory Networks (RISLNET) in ECCAS. The intent of the regional networks is to strengthen capacities and enhance efficiencies of existing public health assets in the Region to effectively prevent, rapidly detect, and resolutely respond to current and emerging public health threats. More specifically, this CFP is critical to implementing the laboratory components of the Africa CDC’s 5 years strategic plan to strengthen laboratory systems and networks. The goal of the laboratory strategy of the Africa CDC is to strengthen Africa’s clinical and public health laboratory systems and networks by continually improving continually improving workforce competency to assure quality and safety.

The Africa CDC will operate on a decentralized model driven by implementation of operational approaches that enables Member States to own and facilitate an increase in the proximity of their response capabilities. Africa CDC will operate as a network whereby the headquarters in Addis Ababa will establish close linkage with its five Regional Collaborating Centres (RCCs) based in Egypt, Nigeria, Gabon, Zambia, and Kenya. Each RCC will have a RISLNET. Within each RISLNET, laboratories will be equipped with advanced and quality diagnostic capacity to rapidly detect known and unknown pathogens.

In carrying out the overall objectives of activities supported under this mechanism, Africa CDC expects to work in collaborative fashion with grantee institutions. In this way, Africa CDC will have significant technical involvement in implementation activities through the provision of normative guidance, standards and policies, as well as provision of technical advisory services and assistance to address knowledge gaps and to build specialised institutional capacities as appropriate. Moreover, grant recipients will be expected to collaborate with Africa CDC-supported laboratory partners and also the World Health Organisation (WHO), the African Society for Laboratory Medicine (ASLM) and others to ensure synergies and consistency across funded activities in line with Africa CDC’s goals and WHO normative guidance.

1.1 OBJECTIVES OF THE CALL FOR PROPOSALS

The overall objective of this CFP is to establish a Regional Integrated Surveillance and Laboratory Networks (RISLNET) in ECCAS that will strengthen laboratory capacities and enhance efficiencies of existing public health assets to effectively prevent, rapidly detect, and resolutely respond to current and emerging public health threats, including potential outbreaks and the spread of infectious diseases.

Specific objectives and components of the RISLNET include:

1. Develop a framework and status of the Central Africa Regional RISLNET that defines its function and operations;
2. Conduct mapping of centres of excellence and laboratories in the region and link them by the Project ECHO platform*
3. Assist Member States in Central Africa to develop laboratory strategic plans and policies;
4. Implement Quality Management Systems and biosafety in the region using the Strengthening of Laboratory Management Towards Accreditation (SLMTA) tool and Stepwise Laboratory Improvement towards Accreditation (SLIPTA) in selected reference laboratories in the sub-region;
5. Develop a framework for implementing quality management systems for Point of Care testing resulting in the increased accuracy and reliability of diagnostic testing that can be used for rapid detection of endemic and outbreaks diseases;
6. Implement a Basic Laboratory Information Systems (BLIS) to improve sample turnaround times to support clinical decision making;
7. Develop equipment maintenance guidance and biosafety maintenance;
8. Develop a framework for biological specimen referral systems in the region;
9. Support grantees in selected Member States to develop laboratory components for regional proposals to address antimicrobial resistance.

* Project ECHO is an affiliated Africa CDC network of public health professionals working to strengthen national, regional and continental public health systems. The ECHO operating context promotes use of case-based learning and collaborative problem solving combined with the sharing of best-practices complemented by use of online workspaces as a means to share real-time information towards application to ongoing public health activities and programmes.

Expected Results and Impact

Expected results on the specific objectives and related impact of this Call for Proposal is to:

1. Establish a network of the Regional Integrated Laboratory and Surveillance Networks in Central Africa (RISLNET)
   - Regional clinical and public health laboratory network to include the One Health approach* established and functional.
   - Statute documents governing RISLNET in Central Africa developed and disseminated to public health partners.
   - Comprehensive mapping centres of excellence and laboratories in the Central Africa region that includes linkages to surveillance programmes made available in dynamic *(regularly updated)* online format.
   - Implementation of the ECHO platform linking all reference laboratories (animal and human) in RISLNETs reflecting robust participation of key public health partners in the sub-region.
   - A regional proposal framework to support laboratory strengthening of antimicrobial surveillance as part of the RISLNET activities developed.

*One Health recognizes that the health of people is connected to the health of animals and the environment. The goal of One Health is to encourage the collaborative efforts of multiple disciplines-working locally, nationally, and globally-to achieve the best health for people, animals, and our environment.

2. Implementation of Quality management Systems using Strengthening of Laboratory Management Towards Accreditation (SLMTA) tool kit in reference laboratories in selected countries and Strengthening Laboratory Improvement Process towards Accreditation (SLIPTA), the WHO stepwise continuous quality improvement process towards accreditation.
   - Policy quality manual developed and used by all RISLNET members.
   - Laboratory safety manuals developed and used by all RISLNET members.
   - A series on SLMTA and SLIPTA trainings conducted in selected reference laboratories in sub-region.

3. Support Member States in Central Africa to develop laboratory strategic plans and policies.
• Guidance for Member States to develop country-specific national integrated laboratory strategic plans developed.
• A meeting of Member States to discuss and develop tiered National Laboratory Strategic Plans convened.
• Laboratory policies developed and observed by Member States in Central Africa.

4. **Provide support for implementing Point of Care testing in selected Central African countries**
   • Point of Care implementation guidance manual developed and used by all RISLNET members.
   • Quality assurance for Point of Care testing developed and implemented by all RISLNET members.

5. **Provide technical assistance to support Implementation of Basic Laboratory Information System (BLIS).**
   • BLIS implemented in selected reference laboratories.
   • IT materials and network connectivity to support management of BLIS is provided and functional in selected reference laboratories.
   • Training and mentorship of laboratory staff and facility administrators on BLIS based reporting of laboratory, management and financial data to support program management conducted.

6. **Develop equipment maintenance**

   • Regional manual for laboratory equipment maintenance and calibration developed
   • Biosafety cabinet certification

7. **Develop a biological specimen transport framework**

   • A regional framework for transport of biological specimens developed.

**Africa CDC Evaluation and Performance Measurement Strategy**

Throughout the project period, Africa CDC will work with grant recipients to determine programme effectiveness and impact through process and outcome evaluation of funded activities. Process evaluations will assess the extent of planned activity implementation and their impact in terms of yielding feasible and sustainable programmatic outcomes. Outcome evaluations will assess whether funded activities lead to the intended outcomes, including public health impact and will include, but is not limited to:

   • The extent to which the grant recipient manages, analyses and shares performance measure data both quarterly and annually. This includes indicators and share data which will comprise programme targets, timeframes and assessments.
   • In addition, Africa CDC, in partnership with the awardee, will participate in site monitoring and supervision visits and data collection activities, which will be used for programme monitoring and continuous quality improvement to highlight key process and outcome data results throughout, and at the completion of, the project period.

Throughout the period of the implementation, Africa CDC will work with the awardee to monitor and assess the awardee systems that underline and generate technical programmatic and financial reports.
1.2 FINANCIAL ALLOCATION PROVIDED BY THE CONTRACTING AUTHORITY (AFRICAN UNION COMMISION)

The overall indicative amount made available under this CFP is USD 1,500,000.
2.0 RULES FOR THIS CALL FOR PROPOSAL

These guidelines set out the rules for the submission, selection and implementation of actions financed under this Call, in conformity with the provisions of the AU financial rules and procedures.

2.1 ELIGIBILITY CRITERIA

- Public and private sector organisations with headquarters registered and operating in a Member State within the African Union.
- Organisations with experience in implementing Strengthening Laboratory Management Towards Accreditation (SLMTA), BLIS, biosafety cabinet certification, equipment maintenance and calibration, laboratory strategic plan development, particularly with documented experience in implementing these activities.
- Organisations with demonstrable experience working in other African countries, particularly other countries in the Central African sub-region.
- Organisations with demonstrable experience working with other public health partners such as the WHO and the Global Fund to Fight AIDS, Tuberculosis, and Malaria; Bilateral agencies such as the Government of China, the European Commission (EuropeAID), United States Centers for Disease Control and Prevention, Department for International Development (DFI) and Agence Francaise de Developpment (AFD); investment banks, e.g., the World Bank and African Development Bank, and other donor organizations such as the Bill & Melinda Gates Foundation (BMGF).
- Reference letters recognising laboratory programmes implemented by the organisation from at least two Members States.

2.2 HOW TO APPLY AND THE PROCEDURES TO FOLLOW

2.2.1 Application form

- Applications must be submitted in accordance with the instructions on the Full application form included in the Grant Application Form annexed to these Guidelines.
- Applicants must apply in English, French, or Portuguese with preference for English and French.
- The application form must be completed carefully and as clearly as possible so that it can be assessed properly.

2.2.2 Where and How to Submit the Applications

Three (3) hardcopies (one original and two photocopies) and one electronic copy of the completed document shall be enclosed in a sealed outer envelope and submitted to:

The Chairperson, Tender Board,
The African Union Commission
Building C, 3rd Floor Reception,
Roosevelt Street, W21K19,
Addis Ababa, Ethiopia

2.2.3 Deadline for Submission of Applications

The deadline for the submission of applications to the address stated in Section 2.2.2 is 28/02/2018: 17:00 Hours, Addis Ababa time (+3 GMT). Any application submitted after
Questions related to the completion of the Grant Application Form must be received by e-mail no later than 7 days before the deadline for the submission of proposals to the address below:

(i) E-mail address
Copied to
Tender@Africa-Union.org
ShawaS@Africa-union.org
Saukilaw@Africa-union.org

2.4. EVALUATION AND SELECTION OF APPLICATIONS

Applications will be examined and evaluated by the Evaluation Team of the Contracting Authority. All actions submitted by applicants will be assessed according to the following steps and criteria.

STEP 1: OPENING & ADMINISTRATIVE CHECKS

The following will be assessed:

- The submission deadline has been respected. If the deadline has not been respected the application will automatically be rejected.
- Completeness of the Application to meet all the criteria specified in 2.1 of this proposal guidelines.
- The capacity and experience of applicant to address the objectives in the CFP.

STEP 2: EVALUATION OF THE FULL APPLICATION

The selection and award criteria allow the quality of the applications submitted to be evaluated in relation to the set objectives and priorities. They enable the selection of applications for which the Contracting Authority have confidence in the organization’s ability and willingness to comply with the set objectives and priorities. They cover such aspects as the relevance of the activities, capacity and experience to implement the activities of the Call for Proposals, quality, and cost-effectiveness.

Evaluation Grid

<table>
<thead>
<tr>
<th>1. Approach</th>
<th>Maximum Score</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>1.1 Does the proposal clearly outline strategies with evaluation and performance measurable, outcomes, timelines and supporting documentations of experience to address the objectives?</td>
<td>15 points</td>
<td>25</td>
</tr>
<tr>
<td>1.2 Does the applicant’s planned approach appear to be feasible to meet the target objective and the statement of the problem fully recognise the challenges faced by Member States</td>
<td>5 points</td>
<td></td>
</tr>
<tr>
<td>1.3 Does the applicant’s proposal include reference letters from Member States supporting previous work of the applicant?</td>
<td>5 points</td>
<td></td>
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<tr>
<td>2. Operational Capacity</td>
<td>15</td>
<td></td>
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<tr>
<td>Section</td>
<td>Description</td>
<td>Points</td>
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<tr>
<td>---------</td>
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<tr>
<td>2.1</td>
<td>Does the applicant clearly document experience building strong administration, financial, and management systems to support transparent accountabilities of the proposed activities and to manage the resources of the program, prepare reports, monitor and evaluate activities, including those of sub-contracting entities?</td>
<td>5 points</td>
</tr>
<tr>
<td>2.2</td>
<td>Is evidence of a recent audit report from international firms available? Is the management structure for the project, as documented by CVs or other documents, sufficient to ensure speedy implementation of the project?</td>
<td>5 points</td>
</tr>
<tr>
<td>2.3</td>
<td>Does the applicant have a proven track record managing large budgets, supervising consultants and contractors, using and accounting for subgrants from local or international organisations?</td>
<td>5 points</td>
</tr>
<tr>
<td>3. Technical Capacity</td>
<td>25</td>
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<tr>
<td>3.1</td>
<td>Does the applicant document demonstrate a clear and concise understanding of the current priorities, contain annual reports or similar documents that clearly demonstrates that the organisation has experience working in all technical areas and provide documentation of experience in capacity development of activities in all technical areas?</td>
<td>5 points</td>
</tr>
<tr>
<td>3.2</td>
<td>Does the applicant document experience working with partners such as Ministry of Health, WHO, ASLM, Chinese government, JICA, GIZ, French Cooperation, PEPFAR/US CDC—etc.?</td>
<td>5 points</td>
</tr>
<tr>
<td>3.3</td>
<td>Does the applicant curricula vitae, annual reports or other documents demonstrate the experience and qualifications to achieve the following: 1) build capacity for implementation of QMS programmes; 2) serve as a WHO trained and certified laboratory auditor for SLIPTA; 3) have certified SLMTA trainers; 4) work with countries to support implementation of Point of Care testing such as rapid testing; 5) have experience in equipment maintenance and specimen referral systems; 6) have experience and capacity to implement ECHO; and 7) have documentation capacity and experience building network capacity at country level?</td>
<td>15 points</td>
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<tr>
<td>4.1</td>
<td>Does the applicant demonstrate a clear performance monitoring and rigorous evaluation of the project?</td>
<td>10 points</td>
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<td>4.2</td>
<td>Does the evaluation and performance measurement plan appropriately address the components specified in the call for proposal (i.e. objectives, performance measures (i.e. indicators), how performance measurement will be tracked, how the performance measurement data will be used to demonstrate the value of the interventions and how results will be disseminated?</td>
<td>15 points</td>
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<tr>
<td>5. Budget and cost-effectiveness of the activities</td>
<td>10</td>
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<tr>
<td>5.1</td>
<td>Are the activities appropriately reflected in the budget?</td>
<td>5 points</td>
</tr>
<tr>
<td>5.2</td>
<td>Budget line items are reasonable in terms of cost and scope</td>
<td>5 points</td>
</tr>
<tr>
<td>Maximum total score</td>
<td>100</td>
<td></td>
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</tbody>
</table>
Annex: Application Form

Call For Proposal To Establish and Strengthen Public Health Laboratory Systems in Central Africa

Deadline for submission of proposals:
28/02/2018: 1700 Hours Addis Ababa Time (+3 GMT)
## APPLICATION FORM

<table>
<thead>
<tr>
<th>Title of the Call for Proposals:</th>
<th>Proposals to Establish and Strengthen Public Health Laboratory Systems in Central Africa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Organizations</td>
<td>Local African universities, institutions, and non-governmental organisations registered and operating in the Economic Community of Central African States</td>
</tr>
<tr>
<td>Regional Economic Community or Region</td>
<td>Public and private sector organizations with headquarter registered and operating in a member state within the Economic Community of Central African States</td>
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</tbody>
</table>

### Applicant’s contact details for the purpose of this proposal

<table>
<thead>
<tr>
<th><strong>Postal address:</strong></th>
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<table>
<thead>
<tr>
<th><strong>Telephone number:</strong> <em>(fixed and mobile)</em></th>
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<tbody>
<tr>
<td>Country code + city code + number</td>
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<tr>
<th><strong>Fax number:</strong></th>
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<tbody>
<tr>
<td>Country code + city code + number</td>
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<table>
<thead>
<tr>
<th><strong>Contact person for this Proposal:</strong></th>
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<table>
<thead>
<tr>
<th><strong>Contact person’s email:</strong></th>
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<table>
<thead>
<tr>
<th><strong>Physical Address:</strong></th>
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<thead>
<tr>
<th><strong>Website of the Organisation:</strong></th>
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</table>

Any change in the addresses, phone numbers, fax numbers and in particular e-mail, must be notified in writing to the Contracting Authority. The Contracting Authority will not be held responsible in case it cannot contact an applicant.
THE PROPOSAL

I. BUDGET OF THE ACTIVITIES, AMOUNT REQUESTED FROM THE CONTRACTING AUTHORITY AND OTHER EXPECTED SOURCES OF FUNDING

- The budget of the activities planned;
- Justification on the budget; and
- Amount requested from the Contracting Authority and other expected sources of funding (if any) for the proposal activities for 12 months total duration.

For further information, see the Guidelines for grant application proposals (Sections 1.2).

Please note that the cost of the action and the contribution requested from the Contracting Authority must be expressed in US Dollars (USD).

II. DESCRIPTION OF ACTIVITIES

Description

Provide a description of the proposed activities, including all the information requested below:

- Making reference to the overall objective(s) and specific objective(s), outputs and results as specified in the Expected Results and Impact section 1.1.
- Making reference to the overall objective(s) and specific objective(s), outputs and results, describe in detail each activity (or work package) to be undertaken to produce results, justifying the choice of the activities.

Approach and Methodology

Proposals shall be developed according to the following narrative format and will include the following sections:

1. Statement of the problem
2. Objectives
3. Strategies to address objectives
   Describe in detail:
   - The underlying approaches and strategies of implementation and reasons for the proposed methodology;
   - The main means proposed for the implementation of the activities;
   - The role and participation in the action of the various actors (including sub-contracting entities as appropriate) and stakeholders (local partner(s), target groups, local authorities, etc.), and the reasons for which these roles have been assigned to them;
   - The organisational structure and the team proposed for the implementation of the activities (by function: there is no need to include the names of individuals);
   - The procedures for follow up and internal/external evaluation.

4. Evaluation and performance measurements
5. Work plan duration, and indicative action plan for implementing the proposal
The duration of the action plan will be twelve (12) months.

Applicants should not indicate a specific start up date for the implementation of the action but simply show "month 1", "month 2", etc.

Applicants are recommended to base the estimated duration for each activity and total period on the **most probable duration** and not on the shortest possible duration by taking into consideration all relevant factors that may affect the implementation timetable.

The action plan will be drawn up using the following format:

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity</td>
<td>Month 1 2 3 4 5 6 7 8 9 10 11 12</td>
<td></td>
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<tr>
<td>Example</td>
<td>example</td>
<td></td>
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<tr>
<td>Preparation Activity 1 (title)</td>
<td></td>
<td></td>
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<tr>
<td>Execution Activity 1 (title)</td>
<td></td>
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<tr>
<td>Preparation Activity 2 (title)</td>
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<tr>
<td>Etc.</td>
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</tbody>
</table>

**6. Budget**

**7. Collaboration**

**8. Organization capacity of applicant to implement the objectives**

**9. Annexes of supporting documents**

**THE TOTAL NUMBER OF PAGES FOR THE APPLICATION SHOULD NOT EXCEED 20 PAGES, EXCLUDING ANNEXES AND THE BUDGET SECTION.**

**III. THE APPLICANT**

<table>
<thead>
<tr>
<th>Name of the organisation</th>
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</table>

**IV. IDENTITY**

Information requested under this point need only be given in cases where there have been modifications or additions as compared to the information given in the Concept note form.
<table>
<thead>
<tr>
<th>The applicant’s contact details for the purpose of this action:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Entity File number</td>
</tr>
<tr>
<td>Abbreviation</td>
</tr>
<tr>
<td>Registration Number (or equivalent)</td>
</tr>
<tr>
<td>Date of Registration</td>
</tr>
<tr>
<td>Place of Registration</td>
</tr>
<tr>
<td>Official address of Registration</td>
</tr>
<tr>
<td>Country of Registration/Nationality</td>
</tr>
<tr>
<td>E-mail address of the Organisation</td>
</tr>
<tr>
<td>Telephone number: Country code + city code + number</td>
</tr>
<tr>
<td>Fax number: Country code + city code + number</td>
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<td>Website of the Organisation</td>
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</tbody>
</table>

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V. Capacity to Manage and Implement the Activities

Proposals should include the following information to illustrate managerial and technical capacity to implement against stated activities:

1. Resumes/CVs of key staff who are currently employed and will work on the activity
   - Applicant should provide a CV for the following key staff (job titles may vary depending on institution practice) in line with organogram
     o Principal Investigator
     o Business Official/Chief Operating Officer
     o Program Director(s)
     o Head of Finance (if different from the business official)
     o Technical Area Advisors/Lead(s)

   *Resumes/CVs should highlight skills and experience related to carrying out the proposal; professional experience referenced should be within the last 5 years and be no more than 2 pages in length.*

2. Job descriptions for the activity *(1-2 pages per job description)*
   - Applicant should provide job descriptions for all positions key to the performance of the award including positions applying less than 100% Level of Effort (LOE) on the award. Positions should include but are not limited to:
     o Principal Investigator
     o Business Official/Chief Operating Officer
     o Program Director(s)
     o Head of Finance (if different from the business official)
     o Technical Area Advisors/Lead(s)

3. Organizational Chart
   - Applicant should submit an organizational chart (organogram) for the project.
   - Major focus should be on the staffing structure for the proposed activities; however, organizational structure for the wider organization may be included to the extent that it relates to the project staffing structure.

4. Audit executive summary or equivalent
   - Applicant should provide a 1-2 page executive summary from three consecutive audit years, conducted by international organizations such as PricewaterhouseCoopers (PwC), Deloitte, KPMG, and McKinsey.
   - Audits should have occurred recently (e.g. within the last 3 years)

5. Organizational experience working in different African countries in Central Africa
   - Please provide excerpts from annual report or similar document clearly demonstrating that the organization has experience working in different African countries, including a list of countries where the organization has worked/is working.

6. Organizational experience in implementing SLMTA, BLIS, equipment maintenance and certification of biosafety cabinets in other African countries.
   - Please provide excerpts from annual report, publications, abstracts of conference, or similar document clearly demonstrating that the organization has the needed capacity.
7. Submit a copy of national registration, incorporation or other documentation showing legal status of operation in a Member State within the African Union and affiliated within the Economic Community of Central African States (ECCAS).

<table>
<thead>
<tr>
<th>Signed on behalf of the applicant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Signature</td>
</tr>
<tr>
<td>Position</td>
</tr>
<tr>
<td>Date</td>
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</table>