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## CONSULTING SERVICES INDIVIDUAL CONSULTANT

### Consulting Services- Partnership Consult

Reference No.: AUC/BCP/IC/328

#### 1. Background

The African Union (AU) is a Pan African continental body consisting of 55 African countries. The AU was in 2002, replacing the Organisation of African Unity (OAU). The AU is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing strategic partnerships worldwide. Its Headquarters is located in Addis Ababa, Ethiopia.

The mandate of the Africa Union (AU)'s Partnership Management and Coordination Division (PMCD) centre on managing and coordinating the Union's external partnerships. In that context, it works towards addressing the needs of African people and aligning actions to the Union's development and integration agenda as outlined in Agenda 2063. The Division is responsible for the overall vision, strategy and coordination of AU partnership.

Currently, the Division is undergoing many changes in the context of the AU Institutional Reform. This includes the developing the AU's partnership strategy and policy; as well as re-positioning itself to work with NEPAD in its new role as AU Development Agency (AUDA), and with new specialized agencies of the AU, notably the African Capacity Building Foundation (ACBF) in its mandate to build AU capacity to deliver on Agenda 2063, and the Secretariat of the African Continental Free Trade Area (AfCFTA). Those additional responsibilities of PMCD are over and above their regular responsibilities, which take place against a backdrop of the Divisions own restructuring

#### 2. Objective of the Assignment

The objective of the consultancy service is to support head of PMCD and his team in developing the partnership policy and strategy and support the development of working methods with ACBF and AUDA-NEPAD

#### 3. Scope of the Assignment

The scope of this consultancy service includes but not limited to the following services.

- Conducting research in the areas of international partnership, and public sector reform and strategy preparation.
- Participate in meetings as need with or behalf of PMCD
- Organize consultation events.
- Undertake communication activities with internal and external stakeholders.
- write reports and analytical pieces
- any other relevant tasks assigned by head of PMCD

#### **4. QUALIFICATIONS REQUIRED & WORK EXPERIENCE**

The ideal candidate standards should have strong background in partnership policy and strategy for leading international and regional organisations. Candidates will be expected to have a good understanding of the AU and other similar international or regional (public or private organisations) which can be used as benchmarks for developing a comprehensive partnership policy and strategy. In addition meeting the following qualification and experience is important.

- An advanced university degree in management, business administration, international relations or relevant field.
- At least three years' experience in field relevant to capacity development and partnership.
- Experience working on AU partnership
- Solid drafting skills.
- Good planning and organizational skills
- Strong ability to perform reporting function and to draft/present information in a concise and accurate manner
- Ability to travel and work in a multi-cultural environment professionally
- The ability to communicate simply, clearly and effectively
- Command of English and French is essential. Knowledge of other AU language is preferred.
- Excellent oral, writing, proof reading and presentation skills

#### **5. LANGUAGE REQUIREMENT:**

The consultant must have excellent speaking and drafting skills, written and spoken English and French. Proficiency in any other AU official working languages would be an added advantage.

#### **6. Duration of the assignment and deliverables.**

The contract will be for a period of 6 months with the possibility of extension based on the need, resources and performance of the consultant. The individual consultant shall submit its monthly report to the department. Payment to the service shall be on monthly bases based on daily signed attendance and approved time sheet

#### **7. Reporting obligation.**

The consultant will work under the supervision of head of PMCD. She/ he will work collaboratively with the bureau of the chairperson, technical department, ACBF and AUDA-NEPAD concerning the specific task of preparing a partnership strategy and liaison with specialized agencies.

The African Union Commission now invites eligible Individual Consultants to indicate their interest in providing the Services. Interested Individual Consultants must provide information demonstrating that he/she has the required qualifications and relevant experience to perform the Services. Consulting firms may propose individual consultant, but only the experience and qualifications of individual shall be used in the selection process, and that his or her corporate experience shall not be taken into account, and the contract would be signed with the proposed individual. This Call for Expression of Interest will lead to the preparation of a Short List of consultants. For evaluation of the expressions of interest the following criteria will be applied:

- a) General Education Qualification and Relevant Training (15 points);
- b) Experience Related to the Assignment (85 points);

A Consultant will be selected in accordance with the with the procedures set out in the Africa Union Procurement Guidelines:Further information can be obtained at the address below during office hours 8:00-13:00hrs and 14:00-17:00 hours Local Time.

Technical and financial proposal must be delivered in a written form to the address below not later than 15:00 hour's local time, July 17, 2020.

Electronic proposals shall be permitted Maximum size of the attachment should not be above 10MB. E-mail: [tender@africa-union.org](mailto:tender@africa-union.org)

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