

**CALL FOR PROPOSAL – INDIVIDUAL CONSULTANT**

**CONSULTANCY SERVICE TO SUPPORT THE IMPLEMENTATION OF THE INTRA-  
AFRICA ACADEMIC MOBILITY SCHEME**

**REFERENCE NUMBER: AUC/HRST/C/002**

**1. BACKGROUND:**

The African Union, in partnership with the Member States and key stakeholders, developed and adopted the Continental Education Strategy for Africa (CESA 16-25). The strategy is in line with the African Union 2063 Agenda and the Common African Position on the Post-2015 Development Agenda. In seeking to achieve the CESA strategic objectives, and in support of the realization of the Education Division Flagship Initiatives, is the articulation of the ambition to build an integrated continent through a harmonised education system where intra-African mobility and skills portability are standard. Furthermore, it calls for a paradigm shift towards transformative education and training systems to meet the knowledge, competencies, skills, research, innovation, and creativity required to nurture African core values and promote sustainable development. This demands strategic identification of fields of study for higher education and research, and promotion of mechanisms for Intra-African academic collaboration.

To further invest in people and to support concrete initiatives in terms of recognition of qualifications, partnerships between institutions and mobility of young students, staff and researchers, in particular women and girls, and foster partnership between institutions, in order to develop and transfer knowledge and technology and to strengthen the ties between the two continents, calls for proposals were launched in 2016, 2017 and 2019 and twenty one projects were selected, involving African Students, and Universities from all regions in Africa.

The overall objective of the Intra-Africa Mobility Scheme/programme is to enhance human capital development in Africa, while strengthening intra-African collaboration as called for by Agenda 2063.

The programme's specific objectives are to:

- Increase the employability of students;
- Improve the quality of higher education in Africa and its relevance to Africa's development vision;
- Strengthen the modernisation and internationalisation of African higher education institutions and promote the development of an African Higher Education and Research space.

Mobility of students and staff between Higher Education Institutions (HEIs) is expected

to help them acquire stronger knowledge and skills and contribute to improve the quality and relevance of teaching and learning through exchanges of practices. Within the African Union

## **2. OBJECTIVE OF THE CONSULTANCY:**

The incumbent works to support the implementation of the Intra-Africa Mobility Scheme, and ensure proper action is taken timely.

## **3. SCOPE OF WORK:**

**Under the general supervision of the Director and Head of Education Division, the Program Assistant (Consultant) will:**

- Engage the Education Division Partners to advance the implementation of the activities of the Intra-Africa Mobility Scheme.
- To provide financial and administrative advice and support services to designated program staff, and the recipients of the call for proposal, and to advance implementation of the Mobility Scheme.
- Provide information and coordinate the development process of the Scheme to the department and other relevant colleagues across the organization.
- Develop and implement a work plan covering programmatic activities of the Scheme.
- Acts as liaison between the commission, and the relevant stakeholders to provide information and resources regarding activities of the scheme.
- Coordinate AUC Education inputs and feedbacks and technical assistance to the Education Partners, especially in the development of continental strategies, projects, and programs.
- Undertake relevant research and provide technical inputs for briefing papers, PowerPoints presentations and content for working meetings related to education.
- Support the works of Higher Education Cluster at the Cluster level, and disseminate the cluster workplans and reports to relevant colleagues across the organization.
- Prepares scholarship application process for students and coordinates scholarship applications processes.
- Other duties as assigned by the supervisors.

## **4. KEY DELIVERABLES:**

- Inception Report and Work Plan
- Preparation of detailed information and initiative to support the development Intra-Africa Mobility Frameworks for Education.
- Inputs provided to key documents such as the Continental Strategy on Education and the Intra-Africa Mobility Scheme.
- Prepare and/or inputs provided to briefing papers, presentations, annual reports and workshop documents.
- Overall detailed quantitative project report.

## **5. JOB REQUIREMENTS:**

- A university degree (Master's) in relevant or related discipline;
- A minimum of 3 years of relevant professional experience at the national or international levels in Education either in Grant Coordination, Educationist or Researcher;
- Ability to conduct literature reviews, presenting findings and preparing concept papers;
- Work experience and/or familiarity with a continental Organization is considered an additional advantage.
- Excellent computer skills: experience with digital communications strategy, including social media, and email management.
- Familiarity with online distant working (working from home).
- Fluency in English is required. Knowledge of one of these other official AU languages (Arabic, French, or Spanish) is an asset.

## **6. COMPETENCIES AND VALUES EXPECTED:**

### Core Values:

- Care.
- Respect.
- Integrity.
- Trust.
- Accountability.

### Core competencies:

- Communication.
- Working with people.

- Drive for results.

#### Functional Competencies:

- Formulating strategies and concepts.
- Analysing.
- Applying technical expertise.
- Learning and researching.
- Planning and organizing.

### **7. APPLICATION SPECIFICATIONS:**

Interested consultants should include in their application the following:

- a) Curriculum Vitae of the consultant stating his/her relevant experience and capacity to undertake the work.
- b) Statement about understanding of the duties and why the desire to work with the ESTI Department.

### **8. DURATION OF CONSULTANCY:**

The consultancy service duration is for Three (3) months. Not automatically renewable.

### **9. CONSULTANCY FEE:**

African Union shall pay the consultant a monthly fee of 2000 USD.

### **10. GOVERNANCE AND SUPPORT BY AUC**

- Office Accommodation.
- Photocopying; stationery.
- Facilitation of Visa; and
- Internet Access.

### **11. DUTY STATIONS**

The consultant will be deployed to the AU-ESTI Department / Education Division

## 12. EVALUATION CRITERIA:

Technical Proposal and Experience Related to the Post	
General Education, Qualification, and Relevant Training	40
Experience relevant to the assignment	60
Total	100

## INVITATION

The African Union Commission now invites eligible **Individual Consultants** to indicate their interest in providing the Services. Interested candidate must provide information demonstrating that he/she has the required qualifications and relevant experience to perform the Services. Consulting firms may propose individual consultants, but only the experience and qualifications of individuals shall be used in the selection process, and that his or her corporate experience shall not be taken into account, and the contract would be signed with the proposed individual.

**Interested candidates are requested to submit the following documents for AUC's consideration as an attachment to their CVs:**

### Technical Proposal on:

- Understanding of the TOR
- Technical approach and methodology to undertake the assignment

**Further information can be obtained at the address below during office hours 8:00-13:00hrs and 14:00-17:00 hours Local Time.**

**Proposal must be delivered in a written form to the address below not later than 15:00 hours local time, 07 September 2021.**

African Union Commission,  
Head of Procurement Travel and Store Division  
Building C, Room 327  
P.O.Box 3243, Roosevelt Street  
Addis Ababa, Ethiopia  
Tel: +251 (0) 11 551 7700 – Ext 4305  
Fax: +251 (0) 11 551 0442; +251 11-551-0430  
E-mail: [tender@africa-union.org](mailto:tender@africa-union.org) and [Meronw@africa-union.org](mailto:Meronw@africa-union.org)  
(Consultant should send the proposal to both emails)

**NB: The Title of the Assignment and Procurement reference number should be clearly indicated in the subject matter of the email.**