



## **REQUEST FOR EXPRESSION OF INTEREST (REOI)**

(CONSULTING SERVICES– INDIVIDUAL CONSULTANT)

**Project Name : Harmonizing and Improving Statistics in West Africa  
(Funded by World Bank)**

**Project No. P169265**

**ASSIGNMENT TITLE : Consultant service for the development of the Code of conduct  
on security and confidentiality of data**

Procurement Reference No. TN-STATAFRIC - AUC-277225-CS-INDV

The African Union Commission has received financing from the World Bank toward the cost of the Harmonizing and Improving Statistics in West Africa ", and intends to apply part of the proceeds for consulting services.

This EOI is prepared to engage an Individual Consultancy service for the development of the Code of conduct on security and confidentiality of data

### **1. Background**

In line with the request of the Committee of Directors-General of National Institutes of Statistics (CoDGs) held in November 2015 in Libreville Gabon, the African Union Commission (AUC), the African Development Bank (AfDB), the African Capacity Building Foundation (ACBF) and the United Nations Economic Commission for Africa (UNECA) led successfully the process of the review of the Strategy for the Harmonization of Statistics in Africa (SHaSA 2), for the period 2017-2026, its Action Plan, its Financing Plan and its Resource Mobilization Strategy. SHaSA 2 considers Agenda 2063 of the African Union, AfDB 10-Year Strategy 2013-2022 and its Five High Priorities (High 5s), Agenda 2030 of the United Nations, and emerging issues such as Data Revolution and Big Data. The process was inclusive and participatory which had involved all AU Member States, RECs and Civil Society Organizations.

During the 30<sup>th</sup> African Union Summit held in Addis Ababa from 28-29 January 2018, the Executive Council had adopted SHaSA 2 with its Action Plan, Financing Plan and Resource Mobilization Strategy; as the **Continental Strategy for the Development**

**of Statistics in Africa for the next 10 years** and called upon Member States to implement it. In its **Decision**, the Executive Council requested:

1. **AUC** to coordinate with UNECA, AfDB and other relevant stakeholders on the implementation of SHaSA 2, and report regularly to the Assembly on the progress made;
2. **AfDB** with the support of the Commission, UNECA and ACBF to lead the preparation of resource mobilization strategy in support of SHaSA 2; and mobilize the sustainable financial resources for the effective implementation of SHaSA 2; and
3. **Member States** to allocate 0.15% of their National budgets to finance statistics.

With regard to points 2 and 3 of the Executive Council Decision, it is worth noting that as part of the implementation of SHaSA 2, strengthening the various components of the African statistical system (AfSS) is an important pillar of statistical governance of the continent.

This strengthening relates to several aspects including the effective implementation of the African Charter on Statistics (ACS) which implies among others to develop and apply codes of ethics in several strategic areas of statistics, particularly with regard to the conduct of data management, security and confidentiality.

This cardinal activity is important for the effective implementation of the African Charter on Statistics through the implementation of SHaSA 2. During this start-up phase of STATAFRIC and PANSTAT, it's worth focusing on this activity to ensure that the whole African Statistical System will observe it at the continental, regional and national levels. Although to date, only 22 African Union Member States (AU-MS) have ratified and deposited the ratification instruments for the ACS, the AUC will continue its advocacy activities to bring the maximum of countries to ratify it.

The purpose of these terms of reference is to recruit one (01) international consultant who will carry out this study and assist STATAFRIC to develop a code of conduct to be adopted and implemented by African Union Member States and Regional Economic Communities (RECs).

SHaSA 2 promotes the development of a code of Ethics for the AfSS, and a system for the protection of the profession of African Statisticians. The code of conduct on security and confidentiality of data reinforces the trust in the AfSS on the part of the providers of basic information and the users of the data produced by the AfSS.

## **2. Objectives of the assignment**

The objective of the consultancy service is to develop the code of conduct on security and confidentiality of data which is a strategic tool for the reinforcement of the implementation of SHaSA 2.

#### **4. Scope of the Assignment**

During the period of the assignment, the individual consultant shall work on the development of the code of conduct on security and confidentiality of data includes but not limited to the following activities

- a) To improve and enhance the achievements of the implementation of SHaSA 2 obtained during the start-up period.
- b) development and presentation of the methodology which will be used for the implementation of SHaSA 2
- c) Conduct a survey in a sample of twenty-five (25) AU-MS representative of the 5 AU regions (preparation of the questionnaire, and filling out of the questionnaire, report):
- d) Collect, analyze and compare the available code at national, regional, continental and international level
- e) Presentation of the first draft of the study to STATAFRIC during the internal meeting and update the document based the remarks and amendments of STATAFRIC and presentation of the updated draft of the document to STATAFRIC:
- f) Presentation of the draft of the code of conduct to the Executive Committee, CoDG, ASCC and update of the code based on their recommendations and Finalization of the code and submission for validation:
- g) Development of a strategy for the popularization of the code:

At each step, the document will be updated to integrate comments and recommendations of the SHaSA 2 governance organ including STATAFRIC, the Executive Committee (EC), the African Statistical Coordination Committee (ASCC), and the Committee of Directors General (CoDG) which will have to adopt the study.

During his/her assignment, the consultant will participate in meetings and field missions on the activities related to the consultancy work.

#### **5. INSTITUTIONAL AND ORGANIZATIONAL ARRANGEMENTS**

The consultants will report functionally to the project coordinator of the STATAFRIC project in Tunis.

#### **6. Qualification and Experience**

The individual consultant should be a high-level expert with sound and proven experience in the knowledge in code of conducts and SHaSA 2.

- The Consultant must have at least a Master degree in statistics, demography, big data or related fields,
- At least 15 years of excellent professional experience in key statistical domains and data; and

- proven experience in working in national, regional, continental or international organizations.
- Candidates must be able to work in multicultural setting, in good team spirit.
- The consultant must also have excellent communication skills; excellent command of one of the official AU working languages (English, French, Arabic, Portuguese)

#### 7. Other Requirements

- Excellent planning, organizing and writing skills;
- Excellent communication skills, ability to work in multicultural environments, and ease in interpersonal relationships.
- Reliable and responsible personality and capacity to work under demanding professional circumstances and in an international environment;
- Excellent coordination and negotiation skills;
- Experience in dealing with senior business executives and government officials;
- Good team player while being independent and able to work autonomously.

#### 8. Duration and Timing

Contract duration will 90 working days from the date of contract agreement or purchase order

#### 9. Duty station

The consultant will work home-based. He/she will participate in the EC, ASCC and CoDG meetings dealing with the review and validation of the CAR 2021

#### 10. Deliverables and Schedule

The Consultant for the development of the code of conduct on security and confidentiality of data will submit to STATAFRIC reports relating to the deliverable on the execution of the activities and the achieved of the deliverables listed in the table below.

N°	Activities & Deliverable	Working days	Remuneration Percentage
1	Inception report including methodology and documentary research:	10	10%
2	Conduct a survey in a sample of twenty-five (25) AU-MS representative of the 5 AU regions (preparation of the questionnaire, and filling out of the questionnaire, report):	10	40%
3	Collect, analyze and compare the available code at national, regional, continental and international level	10	
4	Preparation of the first draft of the code of conduct:	20	
5	Presentation of the first draft of the study to STATAFRIC during the internal meeting and	10	

	update the document based the remarks and amendments of STATAFRIC and presentation of the updated draft of the document to STATAFRIC:		
6	Presentation of the draft of the code of conduct to the Executive Committee, CoDG, ASCC and update of the code based on their recommendations:	10	
7	Finalization of the code and submission for validation:	5	30%
8	Drafting the final report:	5	
9	Development of a strategy for the popularization of the code:	10	20%
<b>Total</b>		<b>90</b>	

## EVALUATION AND QUALIFICATION CRITERIA

- (1) General experience - 10 Points
- (2) Specific Experience relevant to the assignment – 50 Points
- (3) Qualifications – 30 Points
- (4) Language – 10 Points

The African Union Commission now invites eligible Individual Consultants (“Consultants”) to submit their CVs for the assignment in providing the Services and required documents as per the evaluation and qualification criteria. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

A Consultant will be selected in accordance with the “Procurement Regulations for IPF Borrowers” “Procurement Regulations for IPF Borrowers” July 2016 (“Procurement Regulations”), which can be found at the following website: [www.worldbank.org](http://www.worldbank.org)

Further information can be obtained at the address below during office hours 8:00-13:00hrs and 14:00-17:00 hours, Addis Ababa Time.

CVs for the assignment must be delivered in a written form following the above criteria to the emails below before 15:00 Hours Local Time on April 5, 2022.

African Union Commission,  
 Attn: Head of Procurement Travel and Store Division  
 Building C, Room 327  
 P.O.Box 3243, Roosevelt Street

Addis Ababa, Ethiopia

Tel: +251 (0) 11 551 7700 – Ext 4305

Fax: +251 (0) 11 551 0442; +251 11-551-0430

E-mails: [tender@africa-union.org](mailto:tender@africa-union.org);