“**attach company logo”**

Signed declaration of undertaking

{*Location, Date*}

To: {*Name and address of Client*}

Sir / Madam:

1. We, the undersigned, offer to provide the consulting services for {*Title of consulting services and Procurement Number*} in accordance with your Request Expression of Interest dated {*Date*}. We are hereby submitting our Proposal.

*{If the Consultant is a joint venture, insert the following:* We are submitting our Proposal a joint venture with: *{Insert a list with full name and the legal address of each member, and indicate the lead member}.*We have attached a copy *{insert: “of our letter of intent to form a joint venture” or, if a JV is already formed, “of the JV agreement”}* signed by every participating member, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture.

{OR

If the Consultant’s Proposal includes Sub-consultants, insert the following: We are submitting our Proposal with the following firms as Sub-consultants: *{Insert a list with full name and address of each Sub-consultant.}*

1. We declare that:
2. All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification and/or may be sanctioned by AUDA-NEPAD;
3. We have no conflict of interest in relationship to performance of this assignment;
4. We confirm our understanding of our obligation to abide by the AU Ethics policy regarding corrupt and fraudulent practices;
5. We, along with any of our sub-consultants, subcontractors, suppliers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the African Union, World Bank or any other multilateral development bank and being listed on the website <http://www.worldbank.org/debarr> or respectively on the relevant list of any other multilateral development bank. Further, we are not ineligible under the South African laws or official regulations or pursuant to a decision of the United Nations Security Council;
6. We have not been convicted by a final judgement or a final administrative decision or subject to financial sanctions by the United Nations or Country for involvement in a criminal organisation, money laundering, terrorist-related offences, child labour or trafficking in human beings; this criterion of exclusion is also applicable to legal Persons, whose majority of shares are held or factually controlled by natural or legal Persons which themselves are subject to such convictions or sanctions;
7. We are not a shell company nor has our company been created specifically for this bid and confirm we are legally registered to operate a business under the Laws of *{insert country of registration}* since *{insert year of registration};* and
8. We are not being bankrupt, wound up or ceasing our activities, having our activities administered by courts, having entered receivership, reorganisation or being in any analogous situation;
9. Are not involved in corruption: offering, giving, receiving or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;
10. Comply with their national tax and social security laws.
11. We commit ourselves to complying with and ensuring that our Subcontractors and major suppliers under the Contract comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the Contract and the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties. Moreover, we shall implement environmental and social risks mitigation measures when specified in the relevant environmental and social management plans or other similar documents provided by AUDA-NEPAD and, in any case, implement measures to prevent sexual exploitation and abuse and gender-based violence;
12. Our Proposal shall be valid and remain binding upon us for 90 calendar days;
13. We undertake to negotiate a Contract based on the proposed Key Experts. We accept that the substitution of Key Experts for reasons other than extenuating circumstances may lead to the termination of Contract negotiations;
14. Our Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations;
15. We understand you are not bound to accept any Proposal you receive;
16. We undertake to bring to the attention of AUDA-NEPAD, any change in situation regarding points 2 and 3 here above.

We remain,

Yours sincerely,

Authorised Signature:

Name and Title of Signatory:

Name of Firm:

Address:

*{For a joint venture, either all members shall sign or only the lead member, in which case the power of attorney to sign on behalf of all members shall be attached}*

*Privacy Policy: AUDA-NEPAD Procurement office collects and uses your personal information for “Procurement Process” when you intend to compete and deliver any service or goods for the organization either individually or as a firm based on your consent. Your personal data is our highest security and kept for a period strictly necessary for the purpose set out. This privacy notice supplements the AUDA-NEPAD standard privacy notice and should be read in conjunction with the same available on AUDA-NEPAD website.*