



Terms of Reference of Translators

- Be holder of a University degree in translation from a recognised institution and have a minimum practical work experience of five years as a Translator
- Have the ability to demonstrate good translation skills; high standard of accuracy, consistency and faithfulness to the spirit, style and nuances of the original text with a good grasp of the subject matter.
- Consult the AUC Terminology Database and propose materials for inclusion as and when necessary
- Check appropriate sources of reference;
- Keep abreast of developments in both the source and target languages;
- Be computer literate and familiar with computer aided translation tools as well as the workflow system management;
- Have an excellent command of the source and target languages, a third language will be an added advantage;
- Have the ability to work under pressure and in a multicultural environment;
- Be a team player with a high sense of discipline and professionalism;
- Carry out any other duties as may be assigned.