



**CALL FOR INDIVIDUAL CONSULTANT - TO FACILITATE THE IMPLEMENTATION OF EARLY
RESPONSE MECHANISM TO SUPPORT THE CESSATION OF HOSTILITIES PEACE
AGREEMENT(COHA) IN THE AREA OF RESOURCE MOBILISATION.**

APP Ref: AUC/PAPS/CMD/CS/005

TERMS OF REFERENCE

1. Background

Following the break-out of violent conflict in the Tigray Region of Northern Ethiopia on 03 November 2020, the Chairperson of the African Union Commission, H.E Moussa Faki Mahamat appointed H.E Olusegun Obasanjo, former President of the Federal Republic of Nigeria, as the AU High Representative for the Horn of Africa on 26 August 2021. The Chairperson subsequently set up a High-Level Panel comprising H.E Olusegun Obasanjo, former President of the Federal Republic of Nigeria, H.E. Uhuru Kenyatta, former President of Kenya, and H.E. Dr Phumzile Mlambo-Ngcuka in September 2022, to specifically support all peace efforts in Ethiopia. After fourteen (14) months of sustained efforts to assist the Parties in finding a political solution to the conflict, the Government of the Federal Democratic Republic of Ethiopia - FDRE and the Tigray People's Liberation Front – TPLF), convened for their first direct Talks under the auspices of African Union-led process, culminating in the signing of the Agreement for Lasting Peace Through a Permanent Cessation of Hostilities (COHA) on 2 November 2022, in Pretoria, South Africa.

In the AU's effort to monitor the full implementation of the Agreement between the Parties, it established the African Union Monitoring, Verification and Compliance Mechanism (AU-MVCM) and subsequently launched the African Union Monitoring, Verification and Compliance Mission on 29 December 2023. The Joint Committee on 1 December 2023, concluded with both parties reaffirming their commitment to the full implementation of the Agreement, the need to expedite the Disarmament, Demobilization and Reintegration (DDR) and the resettlement of Internal Displaced Persons (IDPs), the imperative to launch a political dialogue to address outstanding issues from the COHA. The meeting proposed the extension of the mandate of the MVCM from 1 January to 31 December 2024. Consequently, the Chairperson of the AU Commission, H.E. Moussa Faki Mohamed, approved in December 2023 the sum of one million United States dollars (\$US 1,000,000) from the Crises Reserved Facility of the AU Peace Fund as a direct contribution to the DDR program under the Permanent COHA.

2. Objective of the Assignment

The consultant will contribute to the implementation of the COHA peace agreement through the Early Response Mechanism to support the works and activities of the National Rehabilitation Commission.

3. Scope of the Assignment

The consultant will directly support the National Rehabilitation Commission in its effort to mobilize additional resources and build relationships with relevant stakeholders.

4. Deliverables/ Reports and Schedule of Deliveries

The consultant will be required to provide the following key deliverables:

1. With the NRC, develop and implement a comprehensive strategy for partnerships and resource mobilization, including identifying potential donors, partners, and funding opportunities for DDR.
2. Build and maintain strong relationships with existing and potential donors, including international and regional organizations, financial institutions, corporations, and foundations.
3. Prepare and submit funding proposals, reports, and other documentation as required by donors and partners as per existing national DDR strategy.
4. Coordinate with program and finance teams to ensure that funding proposals align with program goals and budgetary requirements.
5. Monitor and analyze trends in the donor environment and adapt strategies accordingly.
6. Organize and participate in networking events, conferences, and meetings to promote the NRC and its programs.
7. Ensure compliance with all donor requirements and maintain accurate records of all fundraising activities.
8. Work with the communication team to develop materials that support fundraising and partnership development efforts.
9. Provide regular updates to NRC on partnership and resource mobilization activities and progress.
10. Perform other duties as assigned by the supervisor.

In this regard, the Consultant is required to submit the following reports:

- i. Inception Report to be submitted at the start of the Assignment
- ii. Mid-term Report
- iii. Final Report

5. Duration of the Assignment

The assignment shall commence in May 2024 and be finalized before the end of December 2024.

6. Consultancy Fee

The total fee for this Consultancy is Lumpsum of up to Fifteen Thousand US Dollars(\$15,000). The payments will be made in installments based upon outputs/deliverables specified in the TOR and upon certification of satisfactory work as per the work plan and endorsed by the AUC and the NRC.

The payment schedule is arranged as follows:

- 20% on the submission and approval of an initial Report.
- 40% on completion of a mid-term report.
- 40% on submission of the final report.

7. Governance and Support by the African Union

The Consultant reports to the National Rehabilitation Commission and the MVCMM strategic coordination cell under the supervision of the DDR/SSR Division of the Governance and Conflict Prevention (GCP) within the Department of Political Affairs, Peace and Security (PAPS) at the AUC Headquarters.

8. Qualification and Experience

The consultant is expected to fit the following profile:

- a) Bachelor's or master's degree in international relations, Development Studies, Business Administration, or a related field.
- b) Proven seven years of experience in fundraising, partnership development, or resource mobilization, preferably in the non-profit sector.
- c) Strong understanding of the donor landscape and experience in proposal writing and donor reporting.
- d) Excellent interpersonal and communication skills, with the ability to network and build relationships with a range of stakeholders.
- e) Strategic thinker with strong analytical and planning skills.
- f) Highly organized, with the ability to manage multiple priorities and meet deadlines.
- g) Proficiency in MS Office and familiarity with donor databases and CRM tools.
- h) Fluency in English and the local language [Amharic] both written and spoken is highly desirable.
- i) Previous experience with Government, peacekeeping missions, and regional or international organizations is desirable.

9. EVALUATION AND SELECTION CRITERIA

For evaluation of the submission, the following criteria will be applied:

Criteria	Points
Education Qualifications	30
Experience relevant to the assignment	50
Time & Activity schedule/Workplan	10

Language skills	10
TOTAL	100

Minimum score is 70 points (pass mark).

The Individual Consultant will be selected under the Fixed Budget selection method where the Consultant who has scored the highest points within the set pass mark and within the fixed budget stated, will be selected for award of contract.

10. Confidentiality

The information shared with the consultant is confidential and shall not be disclosed to anyone else or used in any other publication. The consultant must refrain from using any of the information shared in other publications. The final product of the consultancy will be submitted to the PAPS for approval by the appropriate policy Organs. The PAPS reserves the right to amend the final documents before their submission for approval and owns the final products.

11. LETTER OF INVITATION

The African Union Commission now invites eligible Individual Consultants to submit their Proposals to undertake the assignment. Interested candidates must provide information demonstrating that he/she has the required qualifications and relevant experience to undertake the assignment.

Documents required:

- Cover letter - Understanding of the assignment / TOR
- Curriculum Vitae (CV) and certified copies of academic qualifications
- Contacts of atleast two most recent work-based referees.
- Your financial quote

Further clarifications can be obtained at: tender@africa-union.org with Cc: isaacS@africa-union.org during office hours 8:00-17:00 hours Local Time. Always quote the APP Reference.

Proposals should be submitted by email to the address below, no later than **3.00pm** Addis Ababa time on **14th May 2024**. Proposals received after the deadline will be rejected.

The Head, Procurement, Travel & Stores Unit
African Union Commission, Addis Ababa, Ethiopia
Building C, 3rd Floor; Tel +251115517700;
Email; tender@africa-union.org
Cc: isaacS@africa-union.org