

AFRICAN UNION

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**Addis Ababa, Ethiopia P. O. Box 3243 Telephone: 251115517700/251115526373
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Terms of Reference for Consultancy Services on

Harmonized and Synergised Implementation of the ClimSA Programme for Strengthened User Interface Platforms (UIPs), Complementarity of Initiatives, Climate Services Development, Infrastructural and Institutional Engagements

1. Background

- 1.1. The African Union (AU) was established as a unique Pan African continental body, charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a New Partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia. The African Union Commission (AUC) is the secretariat of the AU and is the key organ playing a central role in the day-to-day management of the AU.
- 1.2. With funding from the European Union (EU), the AUC is implementing the Intra-ACP Climate Services and Related Application (ClimSA) programme in collaboration with the Regional Economic Communities (RECs), Regional Climate Centres (RCCs), Regional (Meteorological) Training Centres (RTCs), and partners which include the Joint Research Centre of the European Commission (JRC), the Organisation of the African, Caribbean and Pacific States (OACPS) Secretariat, the European Organisation for the Exploitation of Meteorological Satellites (EUMETSAT), and the World Meteorological Organisation (WMO).
- 1.3. The main objective of the ClimSA programme is to foster sustainable development on the continent by improving the decision-making processes and practice through informed adaptation options to climate variability and change. The programme addresses the issue of climate information throughout the entire supply chain of climate services covering generation and provision of climate services, access to information, user interface platforms, and capacity enhancement of critical players including, but not limited to, RECs, the National Meteorological and Hydrological Services (NMHSs), and RCCs.
- 1.4. In order to accelerate implementation, the AUC is looking for a short-term expert to provide support harmonized and synergized implementation of the ClimSA programme

for strengthened User Interface Platforms (UIPs), complementarity of initiatives, climate services development, infrastructural and institutional engagements

- 1.5. The consult will follow up actions on UIPs, the deployment and installation of meteorological (PUMA) and climate (ClimSA) equipment, facilitating helpdesk support with partners (contractor, EUMETSAT, JRC), access and use of climate services, meteorological and climate data, preparing regional and county-specific pitches.

2. Scope and Purpose of the Assignment

The scope and main purpose of the assignment cover provision of key technical contributions in the infrastructure (in particular satellite ground reception and automated weather stations) design and deployment at the African scale. Adequate systems are established within the AUC, with the RCCs and in cooperation with the infrastructure contractor, EUMETSAT and JRC to design, plan the installation and optimize the utilization of data access infrastructure, equipment and facilities for the development and operationalization of the Climate Services

3. Main Duties and Responsibilities

Under the supervision of the ClimSA Programme Coordinator – Sustainable Environment Division, Sustainable Environment and Blue Economy Directorate, the Consultant shall carry out the following tasks:

- Development of regional (REC) and pitches on the deployed infrastructure.
- Establish and execute engagement mechanism involving the infrastructure contractor and beneficiaries on issues related to deployment, delivery and installation of infrastructure (including PUMA, ClimSA and automated weather stations);
- Support the development of feedback mechanisms as well as Helpdesk facility in support of harmonized and synergized implementation among regions;
- Track and promote synergies with other infrastructure and meteorological data and UIP trainings proposed by other initiatives and organizations including RCCs, Copernicus, ECMWF, JRC, EUMETSAT, WMO, etc.
- Facilitate specialized training on the use of the deployed equipment, specifically as it relates to accessing and processing of Metaset Third Generation (MTG) data, products and services.
- Draft and follow-up communications for infrastructure deployment in member states (NMHSs), Regional Climate Centres (RCCs), and Regional Training Centres (RTCs).
- Compile documentation of deployment, delivery, and installation of equipment in member states, RCCs, and RTCs; including verification of installation.
- Update information/inputs on the deployment of ClimSA infrastructure in the M&E system;
- Ensure effective coordination and implementation with RECs, RCCs, RTCS and member States.
- Work closely with other project staff, RCCs and partners to identify the knowledge and technical capacity gaps;
- Support the develop of sustainable and exit plan for ClimSA infrastructure.

4. Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

5. Duration of the Assignment

The exercise will be undertaken within the period of six (6) months

6. Consultancy Fee

The contract will be a time-based contract and AUC shall pay the Consultant a fee of up to USD3,500 per month. Total amount not exceeding US\$21,000 for the six (06) months assignment. This amount includes all of the Consultant's fees and profits as well as any tax obligation that may be imposed on the Consultants.

7. Duty Station

The consultant will undertake the work on site at AUC Headquarter, Addis Ababa

8. Contract Management and Reporting

Under the supervision of the ClimSA Project, the Consultant will report on his/ her activities to the ClimSA Project Coordinator within the Sustainable Environment Division of the Sustainable Environment and Blue Economy Directorate.

9. Language

Proficiency in at least one of the African Union working languages (Arabic, English, French, Portuguese); knowledge of other AU working languages will be an added advantage.

10. Qualification and Experience

The consultant is expected to fit the following profile:

- A University Bachelor Degree in ICT, Computer Science
- Candidates must have at least 5 years of work experience in ICT related field
- Candidates must have work experience with data bases, data access and processing

11. Evaluation and Qualification Criteria

S/N	Award Criteria	Allocated Points
1.	General Education, Qualifications and Relevant Training	30
2.	Relevant experience related to the assignment	40
3.	Understanding of the TOR and task	20
4.	Fluency in an AU language e.g. English; knowledge of any other AU language is an asset	10

	Total	100
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Minimum score is 70 points (pass mark).

12. Invitation

The African Union Commission now invites eligible Individual Consultants to submit their CVs and requested information. Interested candidates must provide information demonstrating that he/she has the required qualifications and relevant experience to undertake the assignment.

Documents required:

- Cover letter - Understanding of the assignment / TOR
- A detailed Curriculum Vitae of the Consultant
- Copies of Educational and Professional Qualification/Certifications
- Relevant experience in similar assignments (clearly state the duties and the achievements in different sections under each position occupied)
- Three References (two of which must be work based from your most recent assignments) with phone number and email addresses

Further clarifications can be obtained at: tender@africa-union.org with CC: NdossiT@Africa-union.org during office hours 08:00-17:00 hours Local Time. Always quote the APP Reference.

Proposals should be submitted by email to the address below, no later than 3.00pm Addis Ababa time on 21 August,2024. Submissions received after the deadline will be rejected.

Address:

**The Head, Procurement, Travel and Stores Unit
African Union Commission, Addis Ababa, Ethiopia
Building C, 3rd Floor; Tel +251115517700
Email; tender@africa-union.org**