



REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL CONSULTANT)

Name of Project: Harmonizing and Improving Statistics in West and Central Africa - Series of Projects 1 (HISWACA - SOP 1)

Grant No: P178497

Assignment Title: Individual Consultant (IC) to perform the Consultancy services to develop harmonized questionnaire on Governance Peace and Security (Surveys and Administrative Sources).

Reference No. ET-AUC-478513-CS-INDV.

1. Background

The African Union Commission (AUC) has received financing from the World Bank toward the cost of Harmonizing and Improving Statistics in West and Central Africa - Series of Projects 1 (HISWACA - SOP 1) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include Selection of an Individual Consultant (IC) to perform the Consultancy services to develop harmonized questionnaire on Governance Peace and Security (Surveys and Administrative Sources).

Governance, Peace and Security (GPS) are important and necessary conditions for sustained economic growth and development. In recognition of this, the indicators for governance, peace, and security have been integrated into various regional, continental and global frameworks. Africa has played a key role in GPS measurement through the GPS-SHaSA module, which was developed as part of the African Union’s broader strategy for harmonizing statistics. The framework has facilitated capacity-building efforts in several African countries, leading to the institutionalization of governance and security-related surveys in national statistical systems. In addition, a Specialized Technical Group (STG) has been set up to handle GPS data in accordance with SHaSA2 requirements. Despite these, there exists several challenges such as fragmented data sources, limited use of administrative data, lack of standardized methodologies and constraints related to capacity.

STATAFRIC is modernizing national statistical systems to improve data quality and promote the harmonization of statistical methodologies in Africa. This provides an opportunity for improving the quality of GPS data by having a standardized and harmonized questionnaire which is adaptable to country contexts. The questionnaire should integrate both survey-based and administrative data sources to make them reliable, accessible and comparable for evidence-based policymaking and facilitate regional integration.



2. Objectives of the assignment

The overall objective of this consultancy is to develop a harmonized questionnaire on governance, peace, and security (GPS) that integrates both survey and administrative data sources to support data collection across African Union member states.

3. Duration and Timeline

The consultant is expected to produce the questionnaire within **60 days** from the date of assumption of duty. The first revised version will be submitted to the AU Member States and the relevant stakeholders from RECs and international organizations for comments and validation.

3.1 Reporting and supervision

The individual consultant will work remotely with STATAFRIC staff and will provide regular updates according to the agreed schedule. The contract is offered under the following terms and conditions:

- The duration of this contract is **two months**.
- The individual consultant must send a C.V. and a methodological note on the understanding of the tasks.

3.2 Timeframe

Activity	Deliverables/ Outputs	Anticipated Duration (Days)
1- Define the consultant's approach to delivering the questionnaire.	Methodological report outlining the consultant's approach to undertake this consultancy. This should be after the submission of an inception report.	5 days
2- Development of the questionnaire.	Assessment report and outline of the questionnaire.	15 days
	Draft questionnaire.	20 days
	Present the questionnaire to questionnaire to stakeholders for validation.	10 days
	In-person presentation to STATAFRIC staff and wider stakeholders.	5 days
	Finalized Questionnaire.	5 days



4. Required Qualifications and Experience

The ideal Individual Consultant (IC) should have:

1. Advanced degree in statistics, Political Science, Governance, or a related field with at least 15 years of proven professional experience.
2. Experience in questionnaire design, data collection, particularly in the areas of governance, peace, and security.
3. Proven experience in governance, peace, and security indicators.
4. Familiarity with international standards.
5. Expertise in using geospatial technologies and data systems.
6. Strong analytical, facilitation, and writing skills.
7. Experience working with diverse stakeholders, including government and international organizations.
8. Language proficiency in at least one of the AU languages (Arabic, English, French, Portuguese or Spanish).

5. Evaluation Criteria

The Candidate shall be evaluated based on the following criteria:

Evaluation Criteria	
1. General experience: 10%	Use the general experience indicated in the ToR
2. Specific experience: 40%	Use the Specific experience indicated in the ToR
3. Qualifications: 25 %	Use the qualification indicated in the ToR
4. Methodological note: 15 %	Understanding the assignment
5. Language: 10 %	

The detailed Terms of Reference (TOR) for the assignment are attached to this request for expressions of interest.

The African Union Commission now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Individual Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the aforementioned Consultancy Services.



The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours *i.e.* 0900 to 1700 hours.

Expressions of interest must be delivered in a written form following the above shortlisting criteria to the address below (in person, or by mail) before **07th August 2025** at 15:00 Hours Local Time, Addis Ababa, Ethiopia.

Only submitted Expression of Interests (EoIs) mentioning the reference number "**ET-AUC-478513-CS-INDV**" in the subject field of the e-mail, will be considered.

African Union Commission,
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Terms of Reference

Individual Consultant (IC) to perform the Consultancy Services to develop harmonized questionnaire on Governance Peace and Security (Surveys and Administrative Sources)

1. Background

Governance, Peace and Security (GPS) are important and necessary conditions for sustained economic growth and development. In recognition of this, the indicators for governance, peace, and security have been integrated into various regional, continental and global frameworks. Africa has played a key role in GPS measurement through the GPS-SHaSA module, which was developed as part of the African Union's broader strategy for harmonizing statistics. The framework has facilitated capacity-building efforts in several African countries, leading to the institutionalization of governance and security-related surveys in national statistical systems. In addition, a Specialized Technical Group (STG) has been set up to handle GPS data in accordance with SHaSA2 requirements. Despite these, there exists several challenges such as fragmented data sources, limited use of administrative data, lack of standardized methodologies and constraints related to capacity.

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2. Objectives of the assignment

The overall objective of this consultancy is to develop a harmonized questionnaire on governance, peace, and security (GPS) that integrates both survey and administrative data sources to support data collection across African Union member states.

3. Scope of work

2.1 Review and Assessment:

- a) Analyze existing frameworks, practices, and methodologies for conducting GPS data.
- b) Assess challenges and opportunities related to GPS statistics.
- c) Review of international standards and guidelines for GPS data.

2.2 Stakeholders' Engagement:

- a) Engage with key stakeholders, including National Statistical Offices (NSOs), ministries, and international agencies, to understand their needs and priorities.



- b) Facilitate consultations to gather insights and validate approaches.

2.3 Development of the Questionnaire:

- a) Virtual meetings to present the draft questionnaire to stakeholders for review and feedback.
- b) Revise and finalize the questionnaire based on stakeholder feedback.
- c) In-person presentation of the finalized questionnaire to STATAFRIC and wider stakeholders

4. Deliverables

- a) **Methodological report:** A detailed report outlining the methodology to be used to undertake this consultancy and a stakeholder engagement strategy. This should be after submission of an inception report indicating the work plan with deliverables and timelines.
- b) **Assessment Report:** Highlighting findings from the review of existing practices and standards.
- c) **Draft Questionnaire:** Based on the scope explained above
- d) **Stakeholder Validation Report:** Summarizing feedback and input from consultations
- e) **Final Questionnaire:** Comprehensive and ready for adoption by different stakeholders.

5. Duration and Timeline

The consultant is expected to produce the questionnaire within **60 days** from the date of assumption of duty. The first revised version will be submitted to the AU Member States and the relevant stakeholders from RECs and international organizations for comments and validation.

5.1 Review of relevant documents

The consultant will work remotely with STATAFRIC staff and will provide regular updates according to the agreed schedule. The contract is offered under the following terms and conditions:

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	Finalized Questionnaire.	05 days

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5. <u>Language: 10 %</u>	



8. Payment Terms and Milestones

Payments will be made in installments based on the delivery of the following milestones:

No	Activities and deliverables	Remuneration Percentage
1.	Methodological report outlining the consultant's approach to undertake this consultancy. This should be after the submission of an inception report.	10%
2.	Assessment report and outline of the questionnaire.	10%
3.	Draft of the questionnaire.	40%
4.	Stakeholder's consultations and validation report.	10%
5.	Report on in-person presentation to STATAFRIC staff and broader stakeholders' group.	10%
6.	Finalized Questionnaire.	20%