

AFRICAN UNION

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CALL FOR PROPOSAL – INDIVIDUAL CONSULTANT

Reference No: AUC/MHSD/C/009

ToR FOR CARDIOLOGIST PHYSICIAN

1. BACKGROUND:

The African Union, established as a unique Pan African continental body, is charged with the responsibility of spear-heading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the Peoples of Africa and African States; as well as developing a new world-wide partnership. Its headquarters is located in Addis Ababa, Ethiopia.

The Medical and Health Services Directorate (MHSD) is one of the Directorates of the African Union Commission (AUC), under the Cabinet of the Deputy Chairperson. It provides medical care to AUC staff members and their Dependents; the AU Member State diplomatic Corps and their Dependents; and Delegates and Partners attending official AU missions, conferences, meetings and summit. The Directorate also oversees medical coverage plans and insurances for the AUC, AU Organs, AU Regional and Representational Offices.

In achieving its mandate, the Directorate invites expression of interest from the following category of medical professionals who are citizens of AU Member States and are interested in working on a part time basis at the AU Medical and Health Services Directorate.

2. OBJECTIVE OF THE ASSIGNMENT:

As the main objective of the Medical and Health Services Directorate is to provide health care to the growing number of clients, the Directorate has expanded its services to include numerous specialized services, specialty clinics as well as a 24/7 medical coverage. Therefore, the objective of this assignment is to equip these services and clinics with the needed medical, health and related professionals.

3. PLACE OF ASSIGNMENT:

The assignment will be at the African Union Medical and Health Services Directorate at the AUC HQ in Addis Ababa, Ethiopia. The assignment will be carried out under the responsibility, supervision and coordination of the Director of Medical and Health Services or his designate. The Consultant will report to the Director of Medical and Health Services.

Job Title: Specialist Cardiologist Consultant
Department: Medical and Health Services Directorate
Supervisor: Director of Medical and Health Services
Duty Station: African Union Commission, Addis Ababa, Ethiopia.

4. MAJOR DUTIES AND RESPONSIBILITIES:

Under the supervision of the Director of Medical and Health Services, the Cardiologist will be responsible for the day to day clinical and related activities of the Medical and Health Services Directorate as follows:

- i. Provide daily routine general and specialized medical consultations, diagnosis and treatment to the MHS Clients and Patients (inpatient and outpatient).
- ii. Provide emergency care for the Clients and Patients in the above category in Internal Medicine and Cardiology.
- iii. Perform specialized cardiology investigations like Echocardiography, Doppler studies, Electrocardiography (ECG) and stress ECG etc.
- iv. Maintain an up-to-date registry of specialists in other hospitals or clinics who can help resolve the patient's specific complaint and conditions, arrange their transfer to such specialists, when necessary, follow up on their management and report back to the Head of Division, Clinical Services.
- v. Perform ward rounds regularly on all admitted adult patients and provide high level input into their management.
- vi. Cover shifts as assigned on the call duty roster and provide daily report on shifts covered promptly.
- vii. Continuously evaluate service provision for clients and make recommendations for improvement where necessary.
- viii. Participate in the development and delivery of health promotion, disease prevention and occupational Health and Safety programs of the Directorate
- ix. Actively participate in the AU Medical Board in determining the necessity for medical evacuations, prepare the clinical information and present same to the Medical Board

for clearance. Play an active role in the management of the evacuation process, monitor the progress of the evacuees and facilitate their return.

- x. Participate and provide expertise in medical coverage for AU Summits, AU Field Missions and outreach to AU Regional Offices as needed.
- xi. Actively participate in upgrading the AU Medical and Health Services Directorate with respect to equipment, diagnostic technologies and Continuous Medical Education for Medical Staff.
- xii. Train and teach clinical attachés at the MHSD when needed.
- xiii. Performing any other duties that may be assigned by the Director, MHSD and the immediate supervisor.

5. EDUCATIONAL QUALIFICATIONS:

MD degree or MBBS degree, with a clinical specialization in **Internal Medicine (Fellowship of the Regional College of Physicians or equivalent)** and additional training or work experience in Cardiology.

Additional sub-specialty qualification in Cardiology is an added advantage.

6. WORK EXPERIENCE:

At least eight (8) years of clinical practice in government hospitals or in private practice as a Specialist, including at least two (2) years as a Cardiologist and should currently be practicing in a clinical role as a Cardiologist.

Must be licensed to practice medicine as a Specialist in his/her home country as at the time of application.

Experience in working in an International Organization will be an advantage.

7. OTHER RELEVANT SKILLS:

- i. Must have excellent and updated clinical skills and bed side manners.
- ii. Must be computer literate and be familiar with the Integrated Medical Record System software (IMRS) or Hospital Information System (HIS).
- iii. Must have ability to communicate scientific information to clients/ patients and medical staff using appropriate language and medium.
- iv. Able to communicate with and work effectively as part of a team in a complex, multi-cultural, multi ethnic environment to achieve Unit goals.
- v. Must have a friendly demeanor, empathy and be able to communicate well with medical staff, clients and care givers politely.
- vi. Must be able to work effectively under pressure and maintain confidentiality at all times.

- vii. Proficiency in one or more of the AU working languages, fluency in another AU language is an added advantage.

8. EVALUATION AND QUALIFICATION CRITERIA:

For evaluation of the expressions of interest the following criteria will be applied:

- a) Academic Qualification and relevant professional training (30 points);
- b) Strength of relevant experience related to the Assignment (60 points)
- c) Experience in International Organizations (5)
- d) Language (5 points)

9. PAYMENT ARRANGEMENTS:

All Consultants are called for duty on need basis and payment is effected at the end of every month for the days/hours worked.

10. REMUNERATION: Non-negotiable Fixed Rate of USD30/hour worked

11. DURATION OF THE ASSIGNMENT:

Successful applicants will be issued with a 2-year framework contract and will be contacted for assignment as and when a need arise. Applicants should express their readiness to work night shift, week-ends and public holidays if the assignment so require.