

<b>AFRICAN UNION</b>		<b>UNION AFRICAINE</b>
<b>الاتحاد الأفريقي</b>		<b>UNIÃO AFRICANA</b>

**SEVENTH CONFERENCE OF AFRICAN MINISTERS IN CHARGE OF INTEGRATION  
(COMAI VI)  
14-18 July 2014  
Swaziland**

## **INFORMATION NOTE FOR PARTICIPANTS**

Dear participants,

Welcome to the Kingdom of Swaziland and to the Seventh Conference of African Ministers in Charge of Integration (COMAI VII). Please find below some general information on meeting arrangements which you may find useful.

### **1. DATE AND VENUE**

The Conference will be held at the **Royal Swazi Sun Convention Center**, Ezulwini in the Kingdom of Swaziland on 14-18 July 2014. The experts meeting will be on 14-16 July 2014 and the Ministerial Conference on 17-18 July 2014.

### **2. REGISTRATION FOR PARTICIPANTS**

The registration desk will be located in the main entrance of the convention Center and will open starting from 13 July 2014, at 06 pm and during the Conference daily from 8.30 am. All delegates and participants are encouraged to register as soon as possible upon arrival. Each delegate or participant will be given a badge for the purpose of identification during the period of the Conference.

### **3. VISA AND IMMIGRATION REQUIREMENTS**

In order to enter the Kingdom of Swaziland, every participant/traveller must obtain an entry visa from a Swaziland diplomatic mission and have a full valid passport with at least six months to expiry on entry. Participants coming from countries where there is no Swaziland diplomatic mission may obtain an entry visa at the Airport upon arrival, upon presentation of their official letter of invitation to the Conference. In such cases, participants should inform the conference coordinators well in advance, before their arrival, providing their full passport details and flight itinerary.



#### **4. HEALTH AND HEALTHCARE REQUIREMENTS**

In addition to visa and passport requirements, an international health certificate showing current yellow fever immunization is required for entry into the Kingdom of Swaziland. Without it, the traveller may be required to submit to vaccination at entry before clearing immigration at a fee.

#### **5. MEDICAL SERVICE**

Medical services will be available during the Conference period at the Conference Venue.

#### **6. INFORMATION AND PROTOCOL DESK**

The host country, in collaboration with the AUC Conference Coordination Team, will provide any information required by the participants. A protocol desk will be available at Airport to facilitate entry and departure formalities for delegates. On arrival, delegates are required to contact the protocol desk for transport facilitation.

#### **7. LOCAL TRANSPORT**

The Government of Swaziland will provide transport for delegates from the airport to the hotels and between the hotels and the Conference venue.

#### **8. HOTEL ACCOMMODATION**

All participants are advised to stay at Lugogo Sun Hotel and ROYAL SWAZI SPA HOTEL. The government of Swaziland has negotiated very competitive rates for accommodation. Participants must pay for their hotel accommodation. *The African Union Commission will be responsible for making hotel bookings for the participants. The list of participants will be submitted to the Hotel for reservations. Participants should indicate to the AUC in which hotel they want to be booked.*

#### **9. ELECTRIC SUPPLY**

Electricity supply in Swaziland is 220V or 125V 50Hz. Sockets are South African Type.

#### **10. SIMULTANEOUS INTERPRETATION**

Simultaneous interpretation will be provided in English, French, Arabic and Portuguese. Details of the full language regimen and the relevant channels will be made available on the day of the conference.



## 11. DOCUMENTS

Working documents will be regularly updated on the following link on the African Union website:  
<http://ea.au.int/en/comai-vii>

Final versions will be provided upon registration at the Conference venue.

## 12. WEATHER

The weather during the month of July is between 7°C to 20°C.

## 13. CONTACTS FOR MORE INFORMATION

To confirm your participation, and for any request for information pertaining to logistics coordination, please contact:

AFRICAN UNION COMMISSION ORGANIZING TEAM	SWAZILAND ORGANIZING TEAM
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Mrs. Kokobe George <a href="mailto:KokobeG@africa-union.org">KokobeG@africa-union.org</a>	

## 14. LIST OF HOTELS AND THEIR CONTACTS

### LUGOGO SUN Hotel

**Rate Single room (BB)/ night = 700 South African Rands**

Telephone: +268 2416 5000

Email: [lugogo.sun@suninternational.com](mailto:lugogo.sun@suninternational.com)

Address: Old Mbabane/Manzini Main Road Ezulwini Valley Mbabane Swaziland

### ROYAL SWAZI SPA HOTEL

**Room rate(BB)/ night = R1283 (single ) and R1465 (double)**

Telephone: +268 2416 4000

Email: [royalswazi.hotel@suninternational.com](mailto:royalswazi.hotel@suninternational.com)

Address Old Mbabane/Manzini Main Road Ezulwini Valley Mbabane Swaziland

