



**REPUBLIC OF MOZAMBIQUE**

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**INTER-MINISTERIAL COMMITTEE FOR MAJOR NATIONAL AND INTERNATIONAL  
EVENTS**

**GUIDELINES FOR ADMINISTRATIVE INFORMATION PROCEDURES FOR 3rd.  
AFRICAN UNION CONFERENCE OF MINISTERS RESPONSIBLE FOR MINERAL  
RESOURCES DEVELOPMENT**

Maputo, 13 to 17 December 2013

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## **I. INTRODUCTION**

The purpose of this information guide is to avail delegates and participants to the third African Union Conference of Ministers Responsible for Mineral Resources Development, information of interest on the most relevant aspects related to the organization, protocol, security, accommodation and transportation, among others.

## **II. DATES and VENUE**

The 3rd Conference of AU Ministers Responsible for Mineral Resources Development of the African Union will be held from 13 to 17 December 2013 at the International Conference Centre Joaquim Chissano in Maputo.

## **III. RESPONSIBILITIES OF THE ORGANISERS OF THE CONFERENCE**

The Government of Mozambique will ensure facilities for various meetings, security, protocol, and information about accommodation for all delegations and participants.

## **IV. COMPOSITION OF DELEGATIONS**

Participants and Guests are kindly requested to make available to the Government of the Republic of Mozambique until December 5, 2013 the following data:

- a) Composition of their delegations;
- b) Other relevant information such as time of arrival and departure, flight number, etc

The above requested information should be directed to:

[edualex60@gmail.com](mailto:edualex60@gmail.com)

[pllanga73@gmail.com](mailto:pllanga73@gmail.com)

[ezequielcuco@gmail.com](mailto:ezequielcuco@gmail.com); [ivetemuking@hotmail.com](mailto:ivetemuking@hotmail.com); [paisse\\_telio@yahoo.com.br](mailto:paisse_telio@yahoo.com.br)

## **V. ARRIVAL AND DEPARTURE**

Delegations of Ministers Responsible for Development of Mineral Resources and special guests will be greeted by officials of the Protocol through the VIP lounge of Maputo International Airport and directed to the hotels they have booked.

Other delegates, guests and media will be received through a special counter set up at Maputo International Airport and sent to their hotels.

In addition to the special counter at Maputo International Airport there is a VIP hall that can be used by paying USD20 for simple services and USD60 for comprehensive services.

## **VI. PROTOCOL ISSUES**

Delegations have at their disposal at the airport Buses, Hotels and Conference Room Protocol officers properly identified to serve as liaison officers between them and the organizers of the Conference which include: the Secretariat, the Immigration Service, Customs, Security, Airlines.

## **VII. TRANSPORTATION**

The following airlines fly to Maputo and from Maputo:

- Mozambique Airlines - LAM
- South African Airways - SAA
- Air Portugal - TAP
- Kenya Airways - KQ
- South African Express
- Emirates - EK
- Qatar Airways – QR
- Ethiopian Airlines - ET

The Government of Mozambique will ensure transportation of delegates on arrival and departure as well as from the hotels to the conference center and vice versa. Delegations may have additional vehicles, if they wish, at their own expenses.

## **VIII. ACCOMMODATION**

The Government of Mozambique may on request, assist in making a reservation for rooms whose accommodation costs will be borne by the respective participants. The city of Maputo has a variety of hotels, and a list of hotels for easy reference and prices are attached to this document.

## **IX. SECURITY**

The Defence Forces and Security of Mozambique will be responsible for public order and security in all locations. There will control to the access to the Conference.

**NB:** Possession of any weapon in entering the country and inside the building of the International Conference Centre Joaquim Chissano without permission is not allowed.

### **a. Registration**

The accreditation process includes the registration of participants, the issuance of the badge which gives access to the participants during the Conference.

The registration of participants, design and validation of the badge will be managed through an Accreditation System of National and International Events.

## **X. PRESS**

### **a. Accreditation**

Representatives of the media seeking access to the International Conference Centre Joaquim Chissano or other areas available to the press should apply for accreditation by the Organizing Committee, by 05 December 2013, by sending the following elements:

- Press Accreditation Form duly completed;
- Copy of identification document;

- A passport size color photograph.

For additional information the Sub-Committee should be contacted through Press Coordinator Theophilus Nhampossa, teofilonhampossa@yahoo.com and mobile is +258 823263110 +258 823263110 .

**b. Media Centre**

A Media Centre will be available at the International Conference Centre Joaquim Chissano. Journalists will have a desktop with internet connections, telephones, printers, faxes and photocopiers.

**c. Official Photographers**

Photographers and camera operators officers should be accredited in the same way as any other member of the delegation.

## **XI. IMMIGRATION**

The members of foreign delegations should make sure they are in possession of entry visas into Mozambique. Visas must be obtained in the Diplomatic and Consular Missions of the Republic of Mozambique.

For citizens from countries where there is no diplomatic missions and / or Consular of the Republic of Mozambique, these may obtain visas at entry points in Mozambique, on payment of a fee of USD 78.

Holders of Diplomatic Passports, Laissez Passer and / or Service Passport, will enjoy special treatment in the light of the bilateral agreements, reciprocity and other international practices in this regard.

Immigration facilities and handling of luggage will be provided by officers duly accredited. The same official will be available to the customs facilitation, assisted by the members of the delegations. Both on arrival and on return the luggage will have to go through security processes, in accordance with the procedures established by the Maputo International Airport.

For ease of location, particularly in case of loss, travellers should clearly identify their luggage, setting forth the name, nationality and origin.

## **XII. MEDICAL SERVICES**

The International Conference Centre Joaquim Chissano has a medical station about 300 meters from the main building, right next to the entrance to the police station.

This medical center during major national and international events runs from 07:30 to 18:00 with the doctor, nurses and support staff.

After 18:00 hours, an ambulance service whose function is to evacuate the delegates requiring medical assistance, will operate.

According to WHO, the Republic of Mozambique shall require a certificate of vaccination against Yellow Fever from all travelers coming from the countries detailed below:

SENEGAL, GAMBIA, GUINEA BISSAU, GUINEA CONAKRY, SIERRA LEONE, LIBERIA, COTE D'IVOIRE, BURKINA FASO, GHANA, TOGO, BENIN, MALI, NÍGER, NIGERIA, CAMEROON, CHAD, GABON, CENTRAL AFRICAN REPUBLIC, SUDAN, ETHIOPIA, KENYA, RWANDA, BURUNDI, UGANDA, SOMALIA, REPUBLIC OF CONGO, TANZANIA, EQUATORIAL GUINEA, SAOTOME & PRINCIPE, ANGOLA and ZAMBIA.

Travelers, who do not have the certificate of Yellow Fever, shall immediately make the vaccine in International Health Center at a cost of USD 50.

Contacts in cases of medical needs:

- Doctor - Dr. Alice Abreu - 84 87 97 600
- Nurse - Zelia Augustine - 82 44 65 700

### LIST OF PRIVATE CLINICS

CLINIC	ADDRESS	CONTACT
Clínica Shifaa	Bairro do Alto Maé	2107903 Fax.: 310488  829632330
Clinica Bethesda	Av. 24 de Julho	21313879
Clínica dentária TM	Av. Mao-tsé Tung nº 660	21499303 Fax496382
Clinica do ISCTEM	Zona da FACIM	21497658/9
Urgências Médicas Domiciliárias 222	Bairro da Coop	
Clínica da Sommershield	Av. Pereira do Lago nº52 Bairro da Sommershield Maputo	21493924/25/26 823056240
Clínica Cruz Azul	Av. Karl Marx nº414 1º andar Maputo	21305146/7
Clinica Ami Hospital Privado, Lda	Av. Julius Nyerere nº2986 Talhão 1413 754G, Bº Sommerschild	

Clinica Privada de Maputo Clinicare, Lda	Av. Duarte Galvão nº50 Bº de Sommerchild	21492420
Maputo Private Hospital S.A.R.L.	Rua de Inhamiara Bairro Sommerschild II	21487506/7 Fax 21487508
Instituto de Coração	Av.Keneth Kaunda	823007780

### LIST OF PHARMACIES

Name of pharmacy	Address	Contact
Farmacia Galeno	Av. Savador Alende n 29	21-323605
Farmacia Polana	Av. Eduardo Mondlane n276	21-492056
<b>Farmacia Calendula 2</b>	<b>Av. Eduardo Mondlane n 2078</b>	<b>Não tem contacto</b>
Farmacia Avenida	Av.Ed. Mondlane n 2617	21-422240
Farmacia Oksana	Av. 25 de Setembro loja n 12	21-310742
Farmacia Denylson	Hotel Rovuma loja n 15	21-303292
Farmacia Lagoa	Shoprite	84-2495590
Farmacia Apotheke	Polana Shopping Av. 24 de Julho	21-495633
<b>Farmacia Alquimista</b>	<b>Maputo Shopping Centra</b>	<b>Não tem contacto</b>
Farmacia Vitoria	Av. Mao –Tse- Tung 556	21-416510
Farmacia Central	Av. Karl-Max n 428	21-323893
Farmacia Calendula 1	Av. Mao –Tse- Tung	21-497601
Farmacia Nova	Av. Vladimir Lenine n 1229	21-322531
Farmacia Capital	Av. Mao –Tse- Tung n 1348	21-496695
Farmacia Pasteur	Av. 24 de Julho n 3050	21-404130
Farmacia Branquinho	Mare Shopping	84-2004670

### XIII. COMMUNICATIONS

In the hotels of the delegations will be local, international and Internet connections available on a commercial basis.

Communications in Mozambique can be made via the fixed line Broadband TDM system via Fiber Optic and three mobile networks, Vodacom and Mcel in 3G and 3.5G Movitel international system. International calls can be made on any network both on the contract system as in prepaid.

The three mobile networks have several shops in the city and are open every weekday from 8:00 to 18:00 hours.

Refills are sold by many authorized agents in the commercial centers.

#### **XIV. OTHER USEFUL INFORMATION**

##### **a) CLIMATE**

Maputo City notes in December an average temperature between 27 and 32 degrees Celcius, Minimum and maximum respectively

##### **b) BANKING SERVICES**

The Mozambican currency is the Metical, with AN average exchange rate to the U.S. dollar : 1USD = 30.00MT and Eur = 36.00MT that can be exchanged at commercial banks, forex bureaux, hotels, according to the exchange rate of the day.

##### **c) SERVICES AND SHOPS**

In Maputo, services operate from Monday to Friday at the following hours:

###### **Banks**

From 08h00 to 15h00

###### **Forex Bureaux**

From 08h00 to 12h30

From 14h00 to 18h00

###### **Insurance**

From 07h30 to 12h30

From 14h00 to 17h30

Shops usually open Monday to Friday from 08h00 to 12h30 in the morning and from 14.00 to 18.00 in the afternoon. On Saturday they open from 08h00 to 12h30.

Shopping centers generally operate from 10h00 to 19h00 from Monday to Saturday. Some shopping centers open on Sunday from 09h00 to 13h00.

Most hotels and some shops accept credit cards like Visa / MasterCard / American Express.



## XV. USEFUL CONTACTS

For additional information, please contact :

### Office of State Protocol

Av. do Zimbabwe nr. 239  
 Telefone: (+258) 21487405  
 Cell: (+258) 8844850/6459195/4138920  
 Fax: (+258) 21486388  
**EMAIL:** [ezequielcuco@gmail.com](mailto:ezequielcuco@gmail.com); [ivetemuking@hotmail.com](mailto:ivetemuking@hotmail.com);  
[paisse\\_telio@yahoo.com.br](mailto:paisse_telio@yahoo.com.br)

Ministry of Mineral Resources (MIREM)

Address:

Telefone:

Cell: EMAIL:

## ANNEX I

### List of Some Hotels in Maputo

Ord.	Hotel	Type of Room	Rate (MT)	Address
1	<b>HOTEL CARLOS MONTE</b> ***  25min	Executive Suite	3.800,00	Av: Patrice Lumumba, 620 Tel:0025821304048 Fax:0025821308959 <a href="mailto:info@montecarlo.co.mz">info@montecarlo.co.mz</a> <a href="http://www.montecarlo.co.mz">www.montecarlo.co.mz</a>
		Economic Suite	2.800,00	
		Double Suite	4.500,00	
2	<b>HOTEL TERMINUS</b> ***  15min	Standard Room	4.300,00	Rua:Francisco Orlando Magumbwé,587 Tel:0025821491333 Fax:0025821491284 <a href="mailto:info@terminus.co.mz">info@terminus.co.mz</a> <a href="http://www.terminus.co.mz">www.terminus.co.mz</a>
		Executive Suite	4.600,00	
		Suite	5.900,00	

		Simple bedroom	3.250,00	
<b>3</b>	<b>KAYA KWANGA RESIDÊNCIAL</b>  <b>5min</b>	Single Room	2.500,00	Rua: D.João de Castro,321 <u>Tel:0025821492706</u> Fax:0025821492215 <u>miramarkayakwanga@tdm.co.mz</u> <u>www.kayakwanga.co.mz</u>
		Double Room	3000,00	
		Suite	4.200,00	
<b>4</b>	<b>HOTEL GIRASSOL</b>  ****  <b>25min</b>	Single Standard	6.450,00	Av:PatriceLumumba,737/9 <u>Tel:0025821360360</u> Fax:0025821360330 <u>girassolhoteis.co.mz</u> <u>www.girasolhoteis.co.mz</u>
		Standard Double	7.300,00	
		Suite -1quarto	9.350,00	
		Suite -2 quarto	11.550,00	
		Presidential Suite	23.900,00	
<b>5</b>	<b>VILA DAS ARÁBIAS</b>  <b>20 min</b>	Single Suite	3,630.00	Av:24 de Julho,698 <u>Tel:0025821328945</u> Fax:0025821328944 <u>arabias@hipchichotels.com</u> <u>www.hipchichotels.com</u>
		Double Suite	3,990.00	
		Excutive Suite 1 – 2	4,450.00	
		Junior Suite 1 – 2	4,990.00	
		Desert Suite 1 – 2	6,950.00	
<b>6</b>	<b>VILA DAS MANGAS</b>  <b>20 min</b>	Single Suite	3,630.00	Av:24 de Julho,401  <u>Tel:0025821497078</u> Fax:0025821497507 <u>mangas@hipchichotels.com</u> <u>www.hipchichotels.com</u>
		Double Suite	3,990.00	
		Executive Suite 1 – 2	4,450.00	

7	<b>HOTEL 2001</b>  ***     <b>30 min</b>	standard Single	3,200.00	Av: Fernão Magalhães,586 Tel:0025821308080 Fax:0025821304640 Hotel2001@tvcabo
		Standard double	3,500.00	
		Deluxe single	3,500.00	
		Deluxe double	3,800.00	
		Executive single	3,700.00	
		Executive double	4,000.00	
8	<b>Hotel Turismo</b>  ***    <b>30 min</b>	standard	2,800.00	Av: 25 de Setembro, 1743 Tel:0025821352200 Fax:0025821352220 <a href="mailto:recepção@turismo.com">recepção@turismo.com</a> <a href="http://www.hturismo.com">www.hturismo.com</a>
		Standard	3,000.00	
		Executive	3,200.00	
		Suite	4,500.00	
9	<b>Hotel Vip</b>  *****   <b>20min</b>	Standard single	7,000.00	Av: 25 de Setembro, 692 Tel:0025821351000 Fax:0025821351001 <a href="mailto:hotelmmaputo@viphotels.com">hotelmmaputo@viphotels.com</a> <a href="http://www.viphotels.com">www.viphotels.com</a>
		Standard Double	7,500.00	
10	<b>Residencial Hoyo-Hoyo</b>  ***  <b>15min</b>	Single Room	2,079.00	Av: Francisco Orlando Magumbwe, 837 Tel:0025821491500 Fax:0025821490724 <a href="mailto:hotelhoyohoyo@tvcabo.co.mz">hotelhoyohoyo@tvcabo.co.mz</a> <a href="http://www.hoyohoyo.odline.com">www.hoyohoyo.odline.com</a>
11	<b>Pensão Martins</b>	Single Room	2,000.00	Av:24 de Julho,1098 Tel:0025821301429 Fax:0025821301435 <a href="mailto:Pensãomartins@gmail.com">Pensãomartins@gmail.com</a> <a href="http://www.pensãomartins.co.mz">www.pensãomartins.co.mz</a>
		Double Room	2,500.00	
		Triple Room	3,000.00	
		Normal Suite	3,500.00	

	<b>15 min</b>	Suite especial	4,500.00	
<b>12</b>	<b>Residencial Duquesa</b> <b>15min</b>	Single Rooms	3.200.00	Av:Julius Nyerere,290 Tel:0025821492190
		Double Rooms	4.000,00	Fax:00258492190 <a href="mailto:duquesa@tdm.co.mz">duquesa@tdm.co.mz</a>
<b>13</b>	<b>Hotel Moçambicano</b> ***  <b>20 min</b>	Standard	3.400,00	Av: Samuel Magaia,961 Tel:0025821310600 Fax:0025821323124 <a href="mailto:resevas@hotelmocambicano.co.mz">resevas@hotelmocambicano.co.mz</a> <a href="http://www.hotelmocambicano.com">www.hotelmocambicano.com</a>
		Executive	3.900,00	
		Suites	4.600,00	
		Suite Executive	5.400,00	
		Single Room 1 person	3.000,00	
		Single Room 2 persons	3.350,00	
		Rooms facing the garden	4.100,00	
<b>14</b>	<b>VIP-Aparthotel Executive Suites</b> ****  <b>15 min</b>	Type 1 facing the back	6.600,00	Av: Martires da Machava, 1309 Tel:0025821486668 Fax:0025821486667 <a href="mailto:Suitesmaputo@viphotels.com">Suitesmaputo@viphotels.com</a> <a href="http://www.viphotels.com">www.viphotels.com</a>
		Type 1 facing the front	7.000,00	
		Type 2	13.700,00	
<b>15</b>	<b>Hotel Africa</b>  ***  <b>20min</b>			<b>Av. Agostinho Neto, 1103</b> <b>Tel: +25821319191</b> <b>Fax:+25821319494</b> <b><a href="mailto:res@hotelafrica.co.mz">res@hotelafrica.co.mz</a></b> <b><a href="http://www.hotelafrica.co.mz">www.hotelafrica.co.mz</a></b>
<b>16</b>	<b>Hotel Tivoli</b>  ***	Standard Simples	3.948,00	<b>Av. 25 de Setembro, 1321</b> <b>Tel: +25821307600</b> <b>Fax: +25821307609</b> <b><a href="mailto:tivoli@tvcabo.co.mz">tivoli@tvcabo.co.mz</a></b>
		Standard Double	4.704,00	

	<b>25min</b>	Suite Normal	6.776,00	<a href="http://www.tivoli.odline.com">www.tivoli.odline.com</a>
		Suite Junior	21.560,00	
<b>17</b>	<b>Hotel Afrin Prestige</b> *****  <b>20min</b>	Presidential Suite	51.000,00	<b>Rua Marquês de Pombal, 56</b> <b>Tel: +25821358900</b> <b>Fax: +25821358901</b> <b><a href="mailto:Prestige.reservas@afrinhotels.co.mz">Prestige.reservas@afrinhotels.co.mz</a></b> <b><a href="http://www.afrinhotels.co.mz">www.afrinhotels.co.mz</a></b>
		Executive Suite	13.000,00	
		Executiva individual	6.100,00	
		Standard Room	5.200,00	
<b>18</b>	<b>Hotel Avenida</b> *****  <b>15min</b>	Presidential Suite	56.000,00	<b>Av. Julius Nyerere, 627</b> <b>Tel: +25821484400</b> <b>Fax: +25821499600</b> <b><a href="mailto:bookings@hotelavenida.co.mz">bookings@hotelavenida.co.mz</a></b> <b><a href="http://www.tdhotels.pt">www.tdhotels.pt</a></b>
		Executive Suite	11.984,00	
		Executive Room	13.160,00	
		Standard Room	10.080,00	
<b>19</b>	<b>Hotel Cardoso</b> ****  <b>25min</b>	Presidential Suite	21.000,00	<b>Av. Martires de Mueda, 707</b> <b>Tel: +25821491071</b> <b>Fax: +25821491804</b> <b><a href="mailto:info@hotelcardoso.co.mz">info@hotelcardoso.co.mz</a></b> <b><a href="http://www.hotelcardoso.co.mz">www.hotelcardoso.co.mz</a></b>
		Suite Junior	12.600,00	
		Quarto Executivo vista mar	8.400,00	
		Quarto standard vista mar	6.720,00	
<b>20</b>	<b>Girassol Indy Congress Hotel e SPA</b> ****  <b>10min</b>	Casa T3 VIP	27.000,00	<b>Rua Macombe Nongué- Nongué, Sommershield r.1373</b> <b>Tel: +25821498765/21483156</b> <b>Fax: 25821499643</b> <b><a href="mailto:girassolindyhotel@visabeira.co.mz">girassolindyhotel@visabeira.co.mz</a></b> <b><a href="http://www.girassolhoteis.co.mz">www.girassolhoteis.co.mz</a></b>
		Casa T3	18.300,00	
		Casa T2	14.850,00	
		Executivo individual	7.200,00	
		Deluxe Individual	8.350,00	
		Standard Rooms	6.500,00	
<b>21</b>	<b>Pestana Rovuma Hotel</b> ***	Apartment de luxe	6.804,00	<b>Rua Sé, 114</b> <b>Tel: +25821305000</b> <b>Fax: +25821305305</b> <b><a href="mailto:Reservas.africa@pestana.co">Reservas.africa@pestana.co</a></b>
		Suite Executive	5.516,00	

	<b>20min</b>	Executive Room	4.704,00	<a href="http://www.pestana.com">m www.pestana.com</a>
		Standard Room	4.330,00	
<b>22</b>	<b>Polana Serena Hotel</b> *****	Presidential Suite	81.000,00	Av. Julius Nyerere, 1380 Tel: +25821241700 Fax: +25821491480 <a href="mailto:reservations@serena.co.mz">reservations@serena.co.mz</a> <a href="http://www.serenahotels.com">www.serenahotels.com</a>
	<b>15min</b>	Executive Suite	15.390,00	
		Executive Room	11.610,00	
		Standard Room	7.280,00	
		Executive Suite	15.390,00	
		Executive Room	11.610,00	
<b>23</b>	<b>Radisson Blu</b>	Standard Estrada	8.260,00	Av. Marginal, 141 Tel: +25821242400 Fax: +258242401 <a href="mailto:Info.maputo@radissonblu.com">Info.maputo@radissonblu.com</a> <a href="http://www.radissonblu.com/hotel-maputo">m www.radissonblu.com/hotel-maputo</a>
	<b>2min</b>	Standard Mar	10.080,00	
		Business	11.480,00	
		Junior	15.400,00	
		Executive	27.020,00	
<b>24</b>	<b>Southern Sun Maputo</b>	Executive Room	10.295,00	Av. Marginal, 4016 Tel: +25821495050 Fax: +25821497700 <a href="mailto:reservations@southernsun.co.mz">reservations@southernsun.co.mz</a> <a href="http://www.southernsun.com">www.southernsun.com</a>
	<b>5min</b>	Suite Junior	14.500,00	
		Suite Presidencial	23.200,00	
		Quarto standard mar	7.560,00	

**LIST OF SOME COMPANIES FOR HIRING VEHICLES AND THEIR CONTACTS:**

- ✓ AUTOVISA (Timane) Cell: 82 3085830
- ✓ INTERSOL Tour (Célia) - 21307424
- ✓ SOMARCAS (Muiane) - 21329803
- ✓ EASY LINK (Rosina) – Cell: 82 3193170
- ✓ TTE TOURS (Mondlane) – Cell: 842626400
- ✓ TRANSNARSEN (Sónia) – Cell: 844312111
- ✓ AMIN'SCAR (Husseine) – Cell: 846667666
- ✓ KARAM (Jalá) – Cell: 822500001
- ✓ PARAÍSO REAL (Gilberto) – Cell: 823323320