



THE AFRICAN MINISTERIAL CONFERENCE
ON SCIENCE & TECHNOLOGY
12th to 15th NOVEMBER 2012, BRAZZAVILLE, CONGO
5th ORDINARY SESSION



INFORMATION BRIEF

CONFERENCE ARRANGEMENTS

1. **Venue:** The Conference will be held at Palais des Congrès, along Alfred Raoul Avenue, just opposite to the Ministry of Foreign Affairs.

Working Languages for the Conference

Simultaneous interpretation will be provided in four languages Arabic, English, French and Portuguese.

2. **Dates:** The Conference will take place from the 12th to the 15th of November 2012. The Conference begins with a Senior Official/ Experts' Session on 12 and 13 November 2012, followed by a Ministerial Plenary Session on the 15th of November 2012.
3. **Events:** There will also be Thematic Side-Events, bilateral consultations, preparation for the Ministerial Session and their arrival on the 14th of November 2012. Delegates are encouraged to schedule their bilateral and side events on this day.
4. **Agenda:** The Provisional Agenda has been circulated with the invitation letter. A provisional programme of work will be sent to the confirmed participants in due course.
5. **Contact:** The contact secretariat for the Conference are as follows:

Information enquiry from African Union Commission/ Addis Ababa

Dr. Mahama Ouedraogo
Head of Science and Technology
African Union Commission
P. O. Box 3243
Tel: +251 11 551 77 00
E-mail: OuedraogoM@africa-union.org

Prof. Clobite Bouka Biona / Republic of Congo
Maître de Conférences CAMES
Université Marien Ngouabi
Département de Physique
Formation Doctorale Sciences de l'Environnement
Laboratoire de Physique de l'Atmosphère/CRTH
Tel.: +242 06 666 42 65/ Fax : +242 22 281 41 01
E-Mail: cbbouka@yahoo.fr

FORMALITIES FOR ENTRY INTO THE REPUBLIC OF CONGO- VISA

1. All invited delegates should hold **valid passports** and are strongly requested to obtain VISAs at the appropriate Republic of Congo diplomatic or consular offices in their respective countries.
2. Residents of countries where there is no diplomatic or consular office may require assistance with VISA arrangements should send their details and forward their passport copies to the local secretariat.

Prof. Clobite Bouka Biona / Republic of Congo
Tel.: +242 06 666 42 65/ Fax : +242 22 281 41 01
E-Mail: cbbouka@yahoo.fr Cc: AguereY@africa-union.org

3. Some travelers arriving in the Republic of Congo may require a valid international certificate of vaccination against yellow fever.

ARRANGEMENTS AT THE AIRPORT

1. Participants are advised to provide information regarding their **travel schedule (Name of Vessel, Flight number, Time of arrival)** and other related information to the Local secretariat. This will ensure that they are properly met on arrival at the Maya-Maya International Airport (Brazzaville).
2. A transportation service for participants would be put in place to shuttle between the airport and the conference centre and the hotels
3. The authorities of Brazzaville will make special arrangements for participants on their arrival (setting an Information Desk at the arrival terminal), to assist them with formalities regarding immigration, visas, customs, collection of luggage, and to provide participants with transport to their respective hotels. Similar arrangements will be made at the end of the Conference.
4. Note that taxis are easily identified by their green-white color and privately managed.

HOTEL ACCOMMODATION

1. List of hotels with arrangements for the conference are:
 - a. SAPHIR Hotel
 - b. LEON hotel
 - c. PANORAMA Hotel (00 242 05 303 31 32)
 - d. LEDGER Hotel (00242 05 519 20 20)
 - e. NAPOLITAN Hotel (06 688 88 86)
2. Requests for hotel reservations should be sent to the Local secretariat:

Prof. Clobite Bouka Biona / Republic of Congo
Tel.: +242 06 666 42 65/ Fax : +242 22 281 41 01
E-Mail: cbbouka@yahoo.fr Cc: AguereY@africa-union.org

OTHER ISSUES

Medical and Health Services

Medical and first aid services will be available at the conference premises

Voltage

1. 220/240V AC, 50/60 Hz on e European standard sockets with 2 pins

Registration

2. All delegates and observers are requested to register at the Palais des Congrès soon after arrival, so that they can be provided with badges. The registration desk will be open 11 November 2012 from 10:00 hours to 20:00 hours.

Security

3. Security will be provided by the Republic of Congo authorities.

******For any other relevant information including, altitude, weather, time zone, mobile providers etc participants are encourage to look for this information from the internet.**