AFRICAN UNION

الاتحاد الأفريقي

UNION AFRICAINE

UNIÃO AFRICANA

DEPARTMENT OF HUMAN RESOURCES, SCIENCE AND TECHNOLOGY

African Quality Rating Mechanism (AQRM)

Survey Questionnaire

REVISED VERSION

August 2013

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Introduction

Quality assurance of higher education institutions is one core area to revitalizing higher education and research in Africa. The Commission of the African Union therefore spearheaded the development of an African Quality Rating Mechanism (AQRM) to establish an African system that will ensure the performance of higher education institutions can be compared against a set of common criteria and to help the institutions carry out self-evaluation exercises to support the development of institutional cultures of quality. A pilot self-rating exercise was conducted in 2010 where 32 institutions were participated.

Based on the experience and feedback gained from the pilot survey, the Commission of the African Union in collaboration with the Association of African Universities developed this revised version of AQRM questionnaire and rating instrument. It is expected that African higher education institutions will take ownership of their own quality assurance processes and use this AQRM questionnaire as one means of supporting continuous quality improvements and as a tool for strategic planning in quality assurance.

Your cooperation in completing this questionnaire is greatly appreciated. It is important that each question is answered carefully so that the information provided reflects the situation in your institution and programmes as accurately as possible. You are also advised to submit the questionnaire electronically so as to allow efficient processing of the data.

When you have completed the questionnaire and self-rating exercise, please return it before XXXXX 2013 to: AQRM@africa-union.org

1. African Quality Rating Mechanism (AQRM) SURVEY QUESTIONNAIRE

Contact Person for this survey

Name:

Position:

Department:

Mailing address:

E-mail:

Phone (including country code):

1.1 INSTITUTION'S GENERAL INFORMATION

Q1. Name of institution in the original language

Q2. Name of institution in English

Q3. Acronym by which the institution is known

Q4. Country in which institution is located

Q5. Year of establishment of the institution

Q6. The date (month/year) your institution was first formally accredited

Q7. Institution's web address

1.2 INSTITUTIONAL PROFILE

Q8. Which of the following fits the type of your institution?

Status	(Mark 'X' as appropriate)
Public	
Private but not for profit	
Private for profit	
Other (specify)	

Q9. At what levels are academic programmes offered by your institution?

Levels	(Mark 'X' as appropriate)
Undergraduate	
Masters	
Doctorate	
Post Doctorate	
Others (Please specify)	

Q10. How many colleges, faculties, schools, institutes, and departments has your institution?

Types	(Please state the appropriate number)
Colleges	
Faculties	
Schools	
Institutes	
Departments	
Other distinct units/specify	

Q11. What is the thematic focus of your institution?

Thematic Focus	(Mark 'X' as appropriate)
Science and Technology	
Management and Business Administration	
Arts, Languages and Humanities	
Agriculture	
Medicine	
Other (Specify)…………………………………	

1.3 STUDENT PROFILE

Q12. What is the total current number of full-time and part-time students enrolled in your institution?

Degree Type	Number of Male Students	Number of Female Students	Total Number
Bachelors Full-time			
Bachelors part-time			
Masters full-time			
Masters part-time			
Doctorate full time			
Doctorate part time			
Others			
Total			

Q13. What is the age distribution of students in your institution?

Age Range (years)	Male (%)	Female (%)
Under 18		
18 - 25		
26 - 35		
36 - 50		
51 and above		

Q14. Do you charge tuition fees in your institution and if yes how much do you charge for the following categories of students on average?

	YES / NO	Amount (US$)	
		Under Graduate	Post-Graduate
All domestic students			
Some domestic students			
International Students			
Others (Please specify)			

Q15. Which of the following criteria are used for admission decisions in your Institution?

Criteria	(Mark 'X' as appropriate)
Performance on your institution's standardized tests	
Performance on national exams (e.g. Baccalaureate, A level etc.)	
Cumulative high school grade average	
Others (Please specify)	

Q16. What student services are offered by your Institution?

Service Type	Mark X for those offered	
	On Campus	Off Campus
Students Guidance and Counseling		

Service Type	Mark X for those offered	
	On Campus	Off Campus
Student Loans Scheme		
Scholarship and Bursary schemes		
Canteens/Restaurants		
On-Campus Residence		
Organized Private Students Residence		
Book Shop		
Digital Library		
Library		
International Students Office		
HIV/ Aids Counseling		
Religious Chaplaincy		
Others (Please specify)		

Q17. What proportion of students in your institution receives needs-based government or other financial assistance?

Type of Assistance	Proportion (%)	
	Government Source	Other Source
Full Scholarship/Bursary		
Partial Scholarship/Bursary		
Loan		
Others (Please specify)		

1.4 FACILITIES

Q18. How do you rate the condition of the following facilities in your institution? (Mark 'X' as appropriate)

	Excellent	Good	Satisfactory	Insufficient	Poor
Science laboratories					

Language Laboratories				
Students Hostels				
Staff Offices				
Sports and Recreational Facilities				
Others (specify)				

Q19. How would you rate the sufficiency of the following library and information resources available in your institution? (Mark X as appropriate)

	Excellent	Good	Satisfactory	Insufficient	Poor
Journals /periodicals					
Textbooks					
Reference Materials					
Internet access/ connectivity					
Study space					
Others (Specify)					

Q20. What is your assessment of the e-learning services available in your institution? (Specify)

	Mark 'X' against
None	
Poor	
Insufficient	
Satisfactory	
Good	
Excellent	

1.5 FACULTY / STAFF PROFILE

Q21. State the number of your academic staff by qualification and gender

Rank	Male	Female	Total
PhD			
Masters			
Bachelors			
Diploma			
Other (specify)			
Total			

Q22. Approximately what proportion of the regular staff hold PhD?

Less than 25% ☐   25 – 50 % ☐

51 – 75 % ☐   More than 75% ☐

Q23. What is the proportion of your academic staff by rank and gender?

Rank	Male	Female	Total
Professor			
Associate Professor			
Senior Lecturer			
Lecturer			
Emeritus Professor			
Others (Specify)			
Total			

Q24. What is the average annual gross salary (in US Dollars) of the following faculty members?

Rank	Average Annual Salary (USD)
Professor	
Associate Professor	
Senior Lecturer	
Lecturer	
Assistant Lecturer	

Teaching Assistant	
Emeritus Professor	

1.6 GOVERNANCE AND MANAGEMENT

Q25. Describe the governance structure of your institution?

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Q26. How are the Vice Chancellors and Rectors of your institution appointed?

	Mark 'X' as applicable
Appointed by the Government / Proprietor	
Elected by Governing Council	
Open competitive process	
Others (Specify)	

Q27. How are the Deans of your institution appointed?

	Mark 'X' as applicable
Appointed by the Vice-Chancellor/ Rector	
Elected by their Peers	
Through open competitive electioneering	
Through interview following advertisement	

Others (Specify)	

Q28. Does your institution have a policy on the following issues?

Policy Issues	Yes	No	Under preparation
Distance Education			
Quality Assurance			
HIV/AIDS			
Partnership with Industry			
Research			
Religious tolerance			
Academic Freedom			
Staff Recruitment/ Retention/ Promotion			
Harmonization of qualifications with other institutions and regions			
Students/Staff with disability			
Code of Student Conduct			
Gender			
Sexual harassment			

Q29. Is your institution currently involved in inter-university academic mobility programmes? Indicate thematic areas and number institutions involved

No	Name of Programme	Thematic Areas of study	Number of African institutions involved	Number of Non-African Institutions involved
1				
2				
3				
4				
5				

1.7 TEACHING AND LEARNING

Q30. Which of the following were used for evaluating student performance in your institution over the past three years?

TYPE OF ASSESSMENT	FREQUENCY	COMMENTS
Quiz		
Homework		
Term paper		
Projects		
Mid Term exam		
Final exam		
Industrial attachment		
Others (Specify)		

Q31. What are the percentage student dropout rates over the last three years, for each of the following years of study?

Year	Male	Female	Total
Undergraduate programme			
1st year			
2nd year			
3rd year			
Masters programme			
1st year			
2nd year			
PhD Programme			
1st year			
2nd year			
3rd year			

Q32. Does your institution facilitate evaluation by students of the teaching, research facilities, and university management?

☐ YES   ☐ NO

Q33. If yes, what does your institution do with the outcomes of the evaluations? Please describe.

_____

_____

_____

_____

_____

Q34. Who designs or has authority to review curriculum in your institution?

	Mark 'X' against the correct option
Any academic staff member, on his / her own	
Curriculum Committee set up by the Faculty Board and or Senate, and made up of academics only.	
Curriculum committees including representatives of business and industry	
Curriculum specialists only	
Vice Chancellor and Deans	
Others (Specify)	

Q35. Which of the following is/are true of the Curriculum of most of the programmes in your institutions?

	Mark 'X' as appropriate
African -centred	
Patterned after other African University	
Patterned after other non-African University	
Outcome Based learning	
Subject specific competences emphasized	
Generic competences or transferable skills emphasized	
Promotes Student Learning , rather than staff-	

centred teaching	
Other important characteristics (Specify)	

Q36. Which of the following trans-disciplinary/ cross-cutting areas are covered in the curriculum in your institution? (Rate from 1 = Weak to 5 = Very Strong for each)

Subject areas	Rating	Comments
Critical thinking		
Independent learning		
High order argumentation		
Internationalization		
Tolerance		
African History		
African Integration		
Pan Africanism		
Sustainable development		
Gender sensitivity		
National development		
Others (Specify)		

1.8 LINKAGE WITH THE INDUSTRY SECTOR

Q37. How would you rate the sufficiency of the following linkages with the industry sector in your institution? (Mark X as appropriate)

	Excellent	Good	Satisfactory	Insufficient	Poor
Responsiveness of curricula to industry and employers' participation in curriculum design					
Industrial placements and practical trainings for students					
Links between the					

	Excellent	Good	Satisfactory	Insufficient	Poor
institution & potential employers to facilitate graduate employment					
Data availability on graduation output and employment rate					
Tracer studies/ survey of graduates and their employers					
Collaborative research undertakings to solve industrial problems					

1.9 RESEARCH AND COMMUNITY OUTREACH

Q38. What proportion of your institution's faculty members are actively involved in research activities, and what proportion of these research activities are relevant to national development?

	(Mark 'X' as appropriate)	
	Proportion of staff involved in research	**Proportion of staff research relevant to development**
100%		
75%		
50%		
25%		
Below 25%		
Explanatory Remark: Research that would be undertaken merely for publication purpose in a reputable journal and with little regard to development needs is considered to be not relevant.		

Q39. Indicate the number of patents, books and articles in academic journals published by staff in your institution over the past three years?

Year	Number of Patents	Number of Books	Number of academic articles in	No record (Mark 'X' where applicable)

			journals	

Q40. What number of your institution's staff members received national and international research awards over the past three years?

Year	Number of national awards	Number of International Awards	
		African	**Non-African**

Q41. What is the total number and amount of research grants in your institution over the last three years?

Year		Number of Research Grants	Amount in US Dollars
	National grants		
	Foreign grants		
	National grants		
	Foreign grants		
	National grants		
	Foreign grants		

Q42. What is the total annual budget allocated to research in your institution, in the past 3 years? (In US Dollars)

Year	Amount (In US Dollars)

Q43. In what type of geographic community is your institution located? (Please tick all that is applicable)

Type	Mark 'X' as appropriate
Urban	
Rural	
Peri-urban	
Diverse	
Other (specify)	

Q44. How many community outreach programmes did your institution run over the past three years?

Year	Number of programmes

Q45. What are the main sources of funding currently available at your institution?

	(Mark 'X' as appropriate)	Percentage contribution to your total annual funding
Public / Government		
Private		
Students School fees		
Foreign support		
Other source (specify)		

1.10 INTERNATIONALIZATION

Q46. Does your institution have an International Office?

☐ YES   ☐ NO

If the answer is YES, which of the following describe the objectives of the office?

   (i) Promoting international cooperation

   (ii) Enhancing Intra-Africa mobility of students and staff

   (iii) Managing the welfare and other needs of International Students

Q47. How many international students does your institution have? What percentage of the total is that?

- From countries in your Geographic region

- From African countries outside your geographic region

- From outside Africa

Q48. How many international academic staff does your institution have?

Full-Time: _____   **Part-Time:** _____

1.11 RATING OF BEST THREE DEPARTMENTS /SUBJECT AREAS

Q49. How many Departments/Subject areas has your institution?

Specify the number _____

Q50. List the best three Departments/Subject areas in your institution

	Department/Subject Area
1st	
2nd	
3rd	

Explanatory Remark: Use the following eleven criteria to identify the best three Departments/Subject areas in your institution

1. Programme Planning & Management	6. Assessment of Students
2. Staff Characteristics	7. Graduate Output
3. Student Support Services	8. Research Output
4. Curriculum Development	9. Engagement with Community
5. Teaching and Learning	10. Quality Assurance Practices
	11. External Recognition

2. Self-Rating at Institutional Level

2.1. GOVERNANCE AND MANAGEMENT

Rate the Governance and Management of your institution on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4)

0 = POOR	1 = INSUFFICIENT	2 = SATISFACTORY
3 = GOOD	4 = EXCELLENT	

Reference Number	Standards for Quality Rating	Assessment Value
1.1	The institution has a clearly stated vision, mission, and values with specific goals and priorities.	
1.2	The institution has specific strategies in place for monitoring achievement of institutional goals and identifying problem areas.	
1.3	Clear accountability structures for responsible officers are in place.	
1.4	Where appropriate, staff, students and external stakeholders are represented in governance structures. Governance structures are representative in terms of gender.	
1.5	The institution has developed quality assurance policies and procedures.	
1.6	Appropriate mechanisms are in place to evaluate staff in line with performance agreements with relevant authorities.	
1.7	The institution has put a management information system in place to manage student and staff data, and to track student performance.	
1.8	The institution has specific policies in place to ensure and support diversity of staff and students, in particular representation of women and the disabled.	
1.9	The institution has a policy and standard procedures in place to ensure staff and student welfare.	

Total Assessment Value	
Aggregated Value = <u>Total Assessment Value</u> = 9	

GOVERNANCE AND MANAGEMENT
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

2.2 INFRASTRUCTURE

Rate the Infrastructure of your institution on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4) 0 = POOR 1 = INSUFFICIENT 2 = SATISFACTORY 3 = GOOD 4 = EXCELLENT		
Reference Point	**Standard for Quality Rating**	**Assessment Value**
2.1	The institution has sufficient lecturing spaces to accommodate student numbers taking the institutional mode of delivery into account.	
2.2	The institution provides sufficient learning/studying space for students including access to electronic learning resources, as required for the institutional mode of delivery.	
2.3	Academic and Administrative Staff have access to computer resources and the internet.	
2.4	Students have access to computer resources and the internet at a level appropriate to the demands of the institutional mode of delivery.	
2.5	The institution has sufficient laboratory facilities to accommodate students in science programmes, taking institutional mode of delivery into account.	
2.6	Laboratory equipment is up to date and well maintained.	
2.7	The institution invests in maintaining an up to date library to support academic learning and ensures that appropriate access mechanisms are available depending on the mode of delivery.	
2.8	The institution makes provision for managing and maintaining utilities and ensuring that appropriate safety measures are in place.	

Total Assessment Value	

Aggregated Value = Total Assessment Value =
8

INFRASTRUCTURE
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

2.3 FINANCE

Rate the Finance of your institution on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4) 0 = POOR 1 = INSUFFICIENT 2 = SATISFACTORY 3 = GOOD 4 = EXCELLENT		
Reference Point	**Standard for Quality Rating**	**Assessment Value**
3.1	The institution has access to sufficient financial resources to achieve its goals in line with its budget and student unit cost.	
3.2	The institution has procedures in place to attract funding, including from industry and the corporate sector.	
3.3	Clearly specified budgetary procedures are in place to ensure allocation of resources reflects the vision, mission and goals of the institution.	
3.4	The institution provides financial support to deserving students (institutional bursaries and/or scholarships).	
3.5	Information about financial aid and criteria for its allocation is provided to students and other stakeholders.	
3.6	The institution publishes income and expenditure statements.	
Total Assessment Value		
Aggregated Value = Total Assessment Value = 6		

FINANCE
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

2.4 TEACHING AND LEARNING

Rate the Teaching and Learning of your institution on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4)		
0 = POOR 1 = INSUFFICIENT 2 = SATISFACTORY 3 = GOOD 4 = EXCELLENT		
Reference Point	**Standard for Quality Rating**	**Assessment Value**
4.1	The institution encourages and rewards teaching and learning innovation.	
4.2	The institution has procedures in place to support the induction to teaching, pedagogy, counseling and the upgrading of staff teaching and learning skills through continuing education and lifelong learning.	
4.3	Students have sufficient opportunity to engage with staff members in small groups, individually or via electronic platforms.	
4.4	Student:staff ratios and academic staff average workloads are in line with acceptable norms for the particular mode of delivery, and are such that the necessary student feedback can be provided.	
4.5	The institution has policies/procedures in place to inform the development, implementation and assessment of programmes offered by the institution and these policies take account the contribution of higher education to socio-economic development.	
4.6	The institution has developed a policy or criteria for staff recruitment, deployment, development, succession planning and a system of mentorship and/or apprenticeship.	
4.7	Student support services, including academic support and required counseling services are	

		provided, in line with the institutional mode of delivery.	
	4.8	The institution has mechanisms in place to support students to become independent learners, in line with the institutional mode of delivery.	
	4.9	The institution has a devoted office to promote international cooperation and enhance Intra-Africa mobility of students and staff.	
Total Assessment Value			
Aggregated Value = <u>Total Assessment Value</u> = 9			

TEACHING AND LEARNING
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

2.5 RESEARCH, PUBLICATION AND INNOVATION

Rate the Research, Publication, and Innovations of your institution on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4) 0 = POOR 1 = INSUFFICIENT 2 = SATISFACTORY 3 = GOOD 4 = EXCELLENT		
Reference Point	**Standard for Quality Rating**	**Assessment Value**
5.1	The Institution has a research policy and publications policy, strategy and agenda. The research policy includes a focus on research supporting African socio-economic development, among others.	
5.2	The institution has a policy and/or strategy on Innovation, Intellectual Property Ownership and Technology Foresight.	
5.3	The institution has demonstrated success in attracting research grants from national or international sources and in partnership with industry.	
5.4	The institution has procedures in place to support academic staff to develop and enhance their research skills, including collaborative research and publication.	
5.5	Staff and students publish their research in accredited academic journals and apply for patents (where relevant).	
5.6	Researchers are encouraged and supported to present their research at national and international conferences.	
5.7	Researchers are encouraged and facilitated, using Research and Development budget, to engage in research relevant to the resolution of African problems and the creation of economic and	

	development opportunities.	
5.8	The institution encourages and rewards research whose results are used by society	
5.9	The institution has a mechanism for partnership with industry, including attracting resources from industry. The institution receives requests from industry for specific research and training support.	
5.10	The institution has established linkages to promote international joint research and publications	
Total Assessment Value		
Aggregated Value = <u>Total Assessment Value</u> = 10		

RESEARCH, PUBLICATIONS AND INNOVATIONS
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

2.6 COMMUNITY/SOCIETAL ENGAGEMENT

Rate the Community/Societal Engagement of your institution on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4) 0 = POOR 1 = INSUFFICIENT 2 = SATISFACTORY 3 = GOOD 4 = EXCELLENT		
Reference Point	**Standard for Quality Rating**	**Assessment Value**
6.1	The institution has a policy and procedure in place for engaging with the local community or society in general. The community often requests the institution for specific academic/research assistance	
6.2	The institution encourages departments and staff to develop and implement strategies for community engagement.	
6.3	Students are required to engage with communities through their academic work.	
6.4	The institution has forged partnerships with other education sub-sectors to enhance the quality of education in the country and region.	
6.5	The Institution disseminates information on its community engagement activities to the local community.	
6.6	The institution offers relevant short courses to the community/broader society based on identified needs and supporting identified economic opportunities.	
6.7	The institution makes its facilities available (where possible) to the local community in support of community and socio-economic development activities.	
Total Assessment Value		
Aggregated Value = Total Assessment Value = 7		

COMMUNITY/SOCIETAL ENGAGEMENT
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

2.7 RATING SUMMARY AT INSTITUTIONAL LEVEL

Rating Summary at Institutional Level	
Major Standard	**Aggregated Value**
Governance and Management	
Infrastructure	
Finances	
Teaching and Learning	
Research, Publication and Innovation	
Societal Engagement	
Total	

Rating Score = $\dfrac{\text{Total Aggregated Value}}{6}$ =

Specification of Quality Rating

Rating score less than 1.0   →   POOR Quality

Rating score between 1.0 and 1.99   →   INSUFFICIENT Quality

Rating score between 2.0 and 2.79   →   SATISFACTORY Quality

Rating score between 2.8 and 3.5   →   GOOD Quality

Rating score greater than 3.5   →   EXCELLENT Quality

Overall quality at institutional level is rated as _____

3. Self-Rating at Programme Level

NOTE:

Your institution <u>shall rate one programme</u> among the five subject areas listed. In case the institution does not offer any of the listed five programmes, it can choose a different subject.

- i. **Civil Engineering**
- ii. **Chemistry**
- iii. **Crop Science**
- iv. **Medicine**
- v. **Business Management**

3.1 PROGRAMME PLANNING AND MANAGEMENT

Rate the Programme Planning and Management on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4)		
0 = POOR 1 = INSUFFICIENT 2 = SATISFACTORY 3 = GOOD 4 = EXCELLENT		
Reference Point	**Standard for Quality Rating**	**Assessment Value**
7.1	The programme is aligned with the overall institutional mission and vision.	
7.2	The programme meets national accreditation criteria.	
7.3	The institution allocates sufficient resources to support the programme.	
7.4	There is a programme coordinator(s) responsible for managing and ensuring quality of the programme.	
7.5	The mode of delivery takes account of the needs and challenges of all targeted students.	
7.6	Staff teaching on the programme have the appropriate type and level of qualification.	

7.7	The programme is regularly subjected to internal and external review in a participatory manner to reflect developments in the area of study.	
7.8	Programme planning includes a strategy for the use of technology in a manner appropriate to the programme, facilities available, and target students.	
Total Assessment Value		
Aggregated Value = Total Assessment Value = 8		

PROGRAMME PLANNING AND MANAGEMENT
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

3.2 CURRICULUM DEVLOPMENT

Reference Point	Standard for Quality Rating	Assessment Value
Rate the Curriculum Development at programme level on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4) 0 = POOR 1 = INSUFFICIENT 2 = SATISFACTORY 3 = GOOD 4 = EXCELLENT		
8.1	The curriculum clearly specifies target learners and learning outcomes/competencies for each module/course and for the programme as a whole.	
8.2	The curriculum is regularly updated to take account of new knowledge and learning needs to support African development.	
8.3	Modules/courses are coherently planned and provide a sequenced learning pathway for students towards attainment of a qualification.	
8.4	The curriculum includes an appropriate balance of theoretical, practical and experiential knowledge and skills (where applicable) as well as core and elective areas	
8.5	The curriculum has been developed to maximize student career pathways, opportunities for articulation with other relevant qualifications, and employment prospects.	
8.6	Curriculum development has been informed by thorough research and consultation with relevant stakeholders including public sector planners, industry and other employers	
8.7	The curriculum reflects positive African values, gender sensitivity and the needs of society.	
Total Assessment Value		
Aggregated Value = Total Assessment Value = 7		

CURRICULUM DEVLOPMENT
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

3.3 TEACHING AND LEARNING

Rate the Teaching and Learning at programme level on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4) 0 = POOR 1 = INSUFFICIENT 2 = SATISFACTORY 3 = GOOD 4 = EXCELLENT		
Reference Point	**Standard for Quality Rating**	**Assessment Value**
9.1	Teaching and learning are based on explicit learning outcomes which are consistent with programme and course aims.	
9.2	A clear strategy is in place to identify the learning materials needed to support programme delivery.	
9.3	Learning materials have been clearly presented, include reference to the learning aims and outcomes and an indication of study time.	
9.4	The learning materials have been designed with the purpose of engaging students both intellectually, ethically and practically.	
9.5	Programme review procedures include materials review and improvement.	
9.6	Innovative teaching and learning materials are provided for students.	
Total Assessment Value		
Aggregated Value = <u>Total Assessment Value</u> = 6		

TEACHING AND LEARNING
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

3.4 ASSESSMENT

Rate the Assessment at programme level on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4)

0 = POOR	1 = INSUFFICIENT	2 = SATISFACTORY
3 = GOOD	4 = EXCELLENT	

Reference Point	Standard for Quality Rating	Assessment Value
10.1	The institution has systems in place for external examiners.	
10.2	Clear information about mode of assessment is provided for all courses/modules making up the programme.	
10.3	Assessment is used as an integral part of the teaching and learning process and seeks to ensure that students have mastered specific outcomes.	
10.4	The level of challenge of assessments is appropriate to the specific programme and targeted students.	
10.5	A variety of assessment methods are used in the programme.	
10.6	Marking procedures ensure consistency and accuracy and the provision of feedback to students.	
Total Assessment Value		
Aggregated Value = Total Assessment Value = 6		

ASSESSMENT
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

3.5 PROGRAMME RESULTS

Rate the Programme Results on the basis of the following standards by assigning an assessment value (0, 1, 2, 3, or 4)

0 = POOR	1 = INSUFFICIENT	2 = SATISFACTORY
3 = GOOD	4 = EXCELLENT	

Reference Point	Standard for Quality Rating	Assessment Value
11.1	Student progress is monitored throughout the programme and early warning is provided for students at risk.	
11.2	Completion rates per cohort conform to established norms for the subject area and mode of delivery and strategies to increase completion rates are in place.	
11.3	Quality student feedback is provided.	
11.4	Expert peers and/or professional bodies review the relevance and quality of learning achieved by students.	
11.5	There is established linkage with potential employers that facilitate graduate employment.	
11.6	Tracer studies of graduates and their employers are conducted to obtain feedback on achievement of graduates.	
11.7	The programme has an effective research plan with suitable implementation, evaluation and feedback mechanisms.	
11.8	Research and consultancy is undertaken in the subject area to solve industrial problems and support the social and economic development.	
Total Assessment Value		
Aggregated Value = Total Assessment Value = 8		

PROGRAMME RESULTS
Summary of Strengths and Areas for Improvement

Strengths identified:

Areas for improvement identified:

Recommendations:

3.6 RATING SUMMARY AT PROGRAMME LEVEL

Rating Summary at Programme Level	
Major Standard	**Aggregated Value**
Programme Planning and Management	
Curriculum Development	
Teaching and Learning	
Assessment	
Programme Results	
Total	

Rating Score = $\dfrac{\text{Total Aggregated Value}}{5}$ =

Specification of Quality Rating

Rating score less than 1.0 → POOR Quality

Rating score between 1.0 and 1.99 → INSUFFICIENT Quality

Rating score between 2.0 and 2.79 → SATISFACTORY Quality

Rating score between 2.8 and 3.5 → GOOD Quality

Rating score greater than 3.5 → EXCELLENT Quality

Overall quality at programme level is rated as _____

Thank you very much for your time and input.