



Delivering on the Accelerated Agricultural Growth and Transformation for Shared Prosperity and Improved Livelihoods in Africa

***Continental Training Workshop on the Malabo Declaration
Biennial Review Reporting Tools***

Working Document

English

18 to 22 March 2019, Accra, Ghana

Meeting Concept Note

----- Continental Training on the CAADP Biennial Review Reporting Tools

Dates	18 – 22 March 2019
Time	9.00 - 17.00 daily
Venue	Accra, Ghana
Convener	AUC, NPCA, RECs
Contact persons	<p>Maurice Lorika CAADP Adviser, African Union Commission n'guessanp@africa-union.org</p> <p>Ernest Ruzindaza CAADP Team leader, African Union Commission ruzindazae@africa-union.org</p>
Detailed Description of the meeting:	<p>i). <u>Background</u></p> <p>Under the process of implementing the Malabo Declaration agricultural transformation in Africa, the African Union Commission (AUC), the NEPAD Planning and Coordination Agency (NPCA) and the Regional Economic Communities (RECs) are conducting the Biennial Review (BR) mechanism for regular country progress reporting to the AU Assembly. The inaugural biennial review report and its Africa Agriculture Transformation Scorecard have been presented and approved by the Heads of State summit in January 2018. AUC, NPCA and RECs are now leading the development of the 2nd BR Report.</p> <p>The BR mechanism aims at strengthening mutual accountability, peer review and peer learning that will motivate increased performances of each member state to deliver on targets set for the Malabo Declaration, through a well-designed, transparent and performance-based Monitoring and Evaluation (M&E) and Biennial Sector Reporting to the AU Assembly, that should in turn, trigger evidence based planning and implementation at all appropriate levels (national, regional and continental) for the expected agricultural growth and transformation in Africa.</p> <p>During, the recent BR Peer to Peer Learning and Experience Sharing Conference, held in Nairobi in November 2018, Member States reviewed the indicators with the support of the Technical Working Groups and requested AUC to provide the regional trainings early enough in 2019 to allow sufficient time for data collection, quality reporting and validation. The common agreement was to conduct the regional trainings at one venue taking into consideration the languages issues.</p> <p>In this context TWGs reviewed the indicators and methodologies and came up with a final set of 47 indicators categorized in 23 performance categories under the 7 performance areas (themes) for reporting on the Malabo Declaration. The related reporting tools were finalized are ready to be disseminated to member states through the Regional Trainings.</p> <p>This training will follow a training of trainers conducted in December 2018. AUC is able with the trained experts to conduct the regional trainings and deploy the experts in the countries to provide back up support for data collection and reporting.</p>

	<p><u>Objective of the meeting</u></p> <p>For the 5 days training, AUC, NPCA and RECs will bring together focal persons from Member States involved in CAADP Mutual Accountability activities including the i) CAADP focal point, ii) M/E expert from the Ministry of Agriculture, iii) Representative from the institute of the National Institute of Statistics, to be:</p> <ul style="list-style-type: none"> • Trained on the new CAADP Biennial Review Technical Guidelines; • Trained on the new Data Entry Tool of the eBR which used to be Country performance Reporting Template; • Informed of the Coordination Mechanism and Continental Roadmap for submitting the Inaugural Biennial Report to the AU Assembly. <p>ii). <u>Expected Outputs</u></p> <p>The expected outputs of the training will be the following:</p> <ul style="list-style-type: none"> • Participants familiarized with the content of the Technical Guidelines; • Participants familiarized with the content of Data Entry Tool of the eBR; • Participants sensitized with the Coordination Mechanism and Continental Roadmap for submitting the Inaugural Biennial Report to the AU Assembly; • Participants developed roadmaps for country roadmaps. <p>iii). <u>Expected Participants:</u></p> <p>The expected participants will come from all 55 Member States will include 3 representatives from the countries including the CAADP focal point, the M&E officer from Agriculture Ministry and the representative from the National Institute of Statistics. The meeting will also will have representatives from RECs, AUC, NPCA, Experts/Trainers, NSA and other technical partners. We expect about 200 participants to be covered by AUC.</p> <p>The full participants list is presented in <u>Annex 2</u>.</p> <p>iv). <u>The Meeting Agenda:</u></p> <p>The meeting Agenda is presented in <u>Annex 1</u>.</p>
<p>Meeting language</p>	<p>English/French/Arabic and Portuguese</p>
<p>Required logistics and services</p>	<ul style="list-style-type: none"> i. Coffee and lunch breaks ii. Working logistics (video projector and pens) iii. Flipcharts and markers iv. Individual laptops
<p>Working Documents</p>	<ul style="list-style-type: none"> 1. <i>Technical Guidelines;</i> 2. <i>eBR online;</i> 3. <i>RECs Coordination mechanism and Continental Roadmap</i>



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Provisional Agenda Day 1

Accra, 18 March

Time	Agenda Items	By
09h00	(Morning) OPENING SESSION AND INTRODUCTION OF THE MEETING	
	MO1- Welcome Remarks and words of expectations. - Introduction of participants	AUC, NPCA
	MO2- Presentation of the objectives and expected outcomes of the meeting/ Amendment of the agenda.	AUC
10h00	(Morning) Session 1: THE MALABO BIENNIAL REVIEW PROCESS	
	M11- Presentation of updated information on the Biennial Review process: <i>2019 Biennial Review Roadmap to 2020</i> . <u>Discussion and clarification on the updated Biennial Review process</u>	AUC
	M12- Introduction on the structure of the New BR Technical Guidelines and the Country Reporting Template. <u>Discussion and clarifications</u>	Assigned Expert
	<i>Coffee Break @ 11.00 (30 mn) ...Lunch Break @ 13.00 (45 mn)</i>	
14h00	(Afternoon) Session 2: TRAINING ON THE INDICATORS PROFILES	
	Af11- Training on profiles. - Profiles on PC 1.1 to PC 3.1vi .	Assigned Expert
	 Wrap Up Day 1 <i>Coffee break @ 16.30</i>	All
17h30		



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Provisional Agenda Day 2

Accra, 19 March

Time	Agenda Items	By
09h00	(Morning) Recap	
	M20- Recap Day 1	All
	M21- Works on unfinished business of Day 1.	Assigned Experts
10h00	Session 2: TRAINING ON THE INDICATORS PROFILES	
	M22- Training on profiles - Profiles on <i>PC1.1 to PC3.1vi cont ...</i>	Assigned Experts
	<i>Coffee Break @ 10.30 (30 mn) ...Lunch Break @ 13.00 (45 mn)</i>	
14h00	(Afternoon) Session 2: TRAINING ON THE INDICATORS PROFILES	
	Af21- Training on profiles - Profiles on <i>PC3.2i to PC4.4</i>	Assigned Experts
	Wrap Up Day 2: <i>Coffee break @ 16.30</i>	
17h30		



Continental Training on the Malabo Declaration Biennial Review Reporting Tools

Provisional Agenda Day 3

Accra, 20 March

Time	Agenda Items	By
09h00	(Morning) Recap	
	M30- Recap Day 2	All
	M31- Works on unfinished business of Day 2.	Assigned Experts
10h00	Session 2: TRAINING ON THE INDICATORS PROFILES	
	M32- Training on profiles - Profiles on <i>PC3.2i to PC4.4</i>	Assigned Experts
	<i>Coffee Break @ 10.30 (30 mn) ...Lunch Break @ 13.00 (45 mn)</i>	
14h00	(Afternoon) Session 2: TRAINING ON THE INDICATORS PROFILES	
	Af31- Training on profiles - Profiles on <i>PC5.1 to PC7.3</i>	Assigned Experts
	Wrap Up Day 3 <i>Coffee break @ 16.30</i>	
17h30		



Continental Training on the Malabo Declaration Biennial Review Reporting Tools

Provisional Agenda Day 4

Accra, 21 March

Time	Agenda Items	By
09h00	(Morning) Recap	
	M40- Recap Day 3	All
	M41- Works on unfinished business of Day 3.	Assigned Experts
10h00	Session 3: TRAINING ON THE e-BR Tool	
	M42- Introduction to the Temporary e-BR: Presentation of the Structure of the e-BR -Discussions and clarifications <i>Coffee Break @ 10.30 (30 mn) ...Lunch Break @ 13.00 (45 mn)</i>	Assigned Experts
14h00	(Afternoon) Session 3: TRAINING ON THE e-BR Tool	
	Af41- Training on e-BR Data entry Tool	Assigned Experts
	 Wrap Up Day 4 <i>Coffee break @ 16.30</i>	
17h30		



Continental Training on the Malabo Declaration Biennial Review Reporting Tools

Provisional Agenda Day 5

Accra, 22 March

Time	Agenda Items	By
09h00	(Morning) Recap	
	M50- Recap Day 4	All
	M51- Works on unfinished business of Day 4.	Assigned Experts
10h00	Session 4: WAY FORWARD	
	M52- Planning January 2019 BR Country Training	All
	M53- Planning Expert Deployment to RECs and Countries	All
	Workshop Wrap Up	
	<i>Coffee Break @ 10.30 (30 mn) ...Lunch Break @ 13.00 (45 mn)</i>	