**FUND FOR AFRICAN WOMEN (FAW)**

**FREQUENTLY ASKED QUESTIONS (FAQ)**

1. **Who can apply?**
2. Registered Youth and women’s groups;
3. African Union member States;
4. Non-Governmental Organizations;

d) African Civil Society Organizations working on mentoring youth (women and men) to be champions of gender equality and women’s empowerment.

1. **What type of proposals are eligible for funding?**
* Proposals with the objective to promote Gender Equality and Women Empowerment;
* Proposals that are in line with the respective call for proposal posted on the AUC website www.au.int;
* Proposals that follow the African Women Decade (AWD) theme of the year;
* Proposals not exceeding the funding ceiling *(see question 6).*

NOTE: The commission will only accept proposals that adhere to the indicated theme of the year under the call for proposals.

1. **What documents should be submitted as part of the application?**

The application should include the following information:

a). A brief **Identification Note** in line with the template attached should be submitted. It should be in summary form to facilitate technical evaluation by the Steering committee.

b). Detailed Project Proposal Submission: A more detailed, well formulated project proposal, in accordance with the format provided (attached), which meets key operational, technical and procedural requirements required for the final evaluation of the proposal. Refer to outline below.

A page containing:

* The detailed budget in dollars (US$) and equipment (available and required). Distribution: 60% for equipment, and 40% for training and general expenses;
* Bank details of the organization.

c). All applicants should provide a copy of the Letter of recommendation sent to your Ministry of women Affairs.

1. **Why my application may be rejected?**

Here are five common reasons an application may be rejected:

* Failure to follow accepted format for the concept paper and project proposal;
* The Fund for African Women does not cover salaries;
* Failure to submit hard copies of the application material through the member state embassy based in Addis Ababa;
* Submission of applications after the set deadline for receiving;
* Failure to submit a recommendation letter from local ministry in charge of gender.

If your application is rejected you will need to address the errors and resubmit the application if the opportunity is still open for submission.

NOTE: Your application will not be considered in cases where submitted applications did not follow all required procedure.

1. **What format should I use for applying?**

The detailed format in which concept notes should be submitted is available on the website in **English, French, Portuguese and Arabic.** To get a copy of the standard formats, please follow the links provided on the following links <https://www.au.int/web/en/node/32196> & <https://www.au.int/web/en/node/32196>

1. **How much is the grant ceiling for proposals?**

Proposals will be funded for one year with a ceiling up to thirty thousand dollars ($30, 000). The budget should include details of expected expenditures, and their costs in dollars (US$). The breakdown should include equipment (available and required), with distributions as follows: 60% for equipment and 40% for training and general expense

1. **What are the stages for the application process?**
* Electronic copies of all application documents should be addressed to the Director- Women, Gender and Development Directorate, AU commission Fund for African Women, and submitted directly to the following contacts: WGDD@africa-union.org; **Mrs Fiorella De Pede**: FiorellaP@africa-union.org; **Mr. Adoumtar Noubatour,** Senior Programme Officer at adoumtarn@africa-union.org.
* All hard copies of applications should be sent through the respective Embassies of Member States in Ethiopia for onward transmission to the Commission;
* A Steering Committee will review and select the project proposals that meet the criteria;
* Selected beneficiaries will be contacted accordingly.

**Deadline has for submissions has been postponed to 15th of June, 2017.**

To find the specific guidelines for application, please follow the links below:

<https://www.au.int/web/en/node/32196> & <https://www.au.int/web/en/node/32196>

Reach Out and Get Help

Email WGDD@africa-union.org; **Mrs Fiorella De Pede,** email: FiorellaP@africa-union.org. Tel.: +251115182115; **Mr. Adoumtar Noubatour,** Senior Programme Officer, Tel: +251 11 518 21 11- email: adoumtarn@africa-union.org.